



MEMORANDUM

To: Mayor and City Council

From: Joi Harden, Zoning Officer
Austin Planning

Date: November 13, 2025

Subject: **CD-2025-0003 - Development Assessment for TownLake YMCA PUD
City Council Work Session - Staff Postponement Memorandum**

The purpose of this memorandum is for staff to request a postponement of the above mentioned case from November 18, 2025, Work Session to December 9, 2025, Work Session. The postponement will provide more time for further discussion.

Should you have any questions or concerns, please contact Cynthia Hadri, Austin Planning, at cynthia.hadri@austintexas.gov or 512-974-7620.

cc: T.C. Broadnax, City Manager
Dr. Eric Johnson, Assistant City Manager
Lauren Middleton-Pratt, Director of Austin Planning
Eric Thomas, Division Manager, Austin Planning

Date: Month Date, Year

Subject: Sample Subject