

PROPOSED BYLAWS AMENDMENTS - April 2025 - Version 2			
NAME OF BOARD	PROPOSED AMENDMENT	BUSINESS JUSTIFICATION PROVIDED BY THE COMMISSION	STAFF COMMENTS
Commission on Aging	Edit Bylaws Article 7 (L) Meetings - to remove reference to Austin Public Health retaining all other records.	The bylaws amendment will enable the Commission on Aging to establish a dedicated committee focused on offering advisement on the Age Friendly Austin Action Plan.	Staff supports the amendments. Please note the creation of a new committee requires additional staffing by a supporting department.
	Edit Bylaws Article 8 (A) Committees/Working Groups - to create a new Friendly Advisory Committee consisting of five Commission on Aging members, which will: 1) monitor the progress of the Age Friendly Austin Action Plan, 2) champion older adult involvement in the plan development and implementation, 3) review and recommend plan revisions, and 4) ensure community alignment through collaboration with City departments and the older adult community.		
	Edit Bylaws Article 8 (B) Committees/Working Groups - to remove reference to the Health and Human Services Department and replace with Office of the City Clerk or Austin Public Health.		
Commission on Immigrant Affairs	Edit Bylaws Article 3 (A) Membership - to include three Commission approved stakeholder members.	The commission approved these bylaw changes to help with the challenges we've had. Adding community stakeholder seats will give us more flexibility to meet quorum and also bring in valuable perspectives and expertise we might be missing.	Staff does not recommend. Stakeholder positions impose additional responsibilities on commissioners to review and nominate appointees, which have historically been challenging to fill and sustain. These amendments would also increase the quorum requirement, a recent difficulty for the commission. As mentioned during the Dec A&F meeting, with a renewed commitment for filling vacancies with members committed to regular attendance and promptly addressing any attendance concerns these amendments should not be necessary. If this proposed amendment is recommended for approval, an ordinance would be necessary to amend City Code § 2-1-126.
	Edit Bylaws Article 7 (F) Meetings - to increase quorum from seven to eight.		
Zero Waste Advisory Commission	Edit Bylaws Article 8 (A) Committees/Working Groups - to remove the Organics Management Committee.	This amendment is needed because the Organics Management Committee’s function is already covered by the Universal Recycling Ordinance Committee. Furthermore, the OMC has not convened for several years now.	Staff supports the removal of this committee.