

Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165 Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

August 22, 2024

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The Honorable Kirk Watson Mayor of the City of Austin P. O. Box 1088 Austin, TX 78767

Dear Mayor Watson,

It is with great pride and enthusiasm that I introduce myself as the next Executive Director of the Capital Area Council of Governments (CAPCOG). I am both honored and humbled to have been chosen to succeed such a dedicated and talented public servant as Ms. Betty Voights in this role and look forward to the opportunity to facilitate and support CAPCOG, its member governments, and regional partners in delivery essential services to enhance the region's quality of life and continued growth and development. While I officially take over the Executive Director role on September 1, I started in a transitional role in July so I could work with Betty to ensure a smooth leadership handoff while also gaining valuable knowledge and familiarity with the region, CAPCOG's staff, their work and you — our members.

I come to CAPCOG with more than three decades of experience serving local and regional governments including service as a city administrator in two communities and as a county administrator; so I have walked in your shoes through the issues local governments face and understand their pressures. I also served as the Executive Director of a regional council of governments and of a transportation and mobility authority. Accordingly, I know well the great importance of having strong regional collaboration and partnerships.

I look forward to stepping into Betty's shoes as your next Executive Director, and I say this with all sincerity and admiration that under her guidance for the last 28 years, CAPCOG has done an outstanding job of strengthening the region in several areas. As we embark on this transition, Betty has left me with a strong law enforcement academy that has maintained a 100 percent pass rate on the Texas State Licensing Exam for cadets who have graduated from its basic peace officer courses over the last decade. The region also is leading the way in obtaining next-generation 9-1-1; equipment to handle the enhanced call-taking and dispatching capabilities should be installed by the end of the year with emergency telecommunicator training on the new systems to be completed shortly thereafter. CAPCOG's aging services division continues its mission of ensuring older adults can age in a place of their choosing while the demographic continues to grow throughout the region. Our air quality program has started studying particulate matter along with ozone pollution to help the region stay within national air quality standards, while the rest of regional planning services continues to enhance and update its many planning initiatives.

CAPCOG could never accomplish these items alone; the support and work of local governments like yours lifts CAPCOG up to achieving these feats. One type of support is your annual membership dues which CAPCOG uses for local match on grants supporting the COG's operations. Another valuable form of support is your fellow elected officials and staff who sit on our numerous regional committees and assist in guiding and implementing our regional programs.

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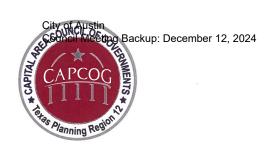
As the incoming Executive Director, I want to thank you for your continued support. Since I have started, I have been able to meet with several elected officials and plan to continue this essential form of outreach and support over the coming months and as well as on a regular basis. Accordingly, both my assistant and I will be reaching out to representatives of our member governments and regional partners to schedule convenient times for onsite visits and meetings. However, please feel free to contact me sooner if there is a time and date that works conveniently for you. I can be reached at 512-916-6018 or cmiller@capcog.org.

Sincerely,

Chris Miller

Enc. Membership Invoice

General Assembly Representation Summary General Assembly Appointment Form



File ID: 24-6300 6800 Burleson Road, Building 310, Suite 165 Austin, Texas 78744-2306

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General Assembly Representation Summary for the City of Austin

CAPCOG's General Assembly is the organization's governing body for the purposes of selecting the Executive Committee, amending the council's bylaws, adopting budgets, determining membership dues, and guiding the organization's mission. Each CAPCOG member appoints representatives to serve as their voice on the General Assembly, and every year CAPCOG provides a list to ensure member's representative are current. According to the CAPCOG bylaws, full members — counties and municipalities — are entitled at least one representative on the General Assembly; however, they can have additional representatives based on population as shown below:

Counties	Municipalities	No. of Representatives
Under 20,000	Under 10,000	1
20,000-100,000	10,000-50,000	2
100,000+	50,000-100,000	3
	100,000+	4

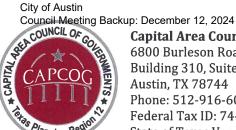
Associate members — special government districts, school districts, nonprofits, utilities, chambers of commerce, and other governmental agencies — can appoint one representative to the General Assembly. Sustaining members, any person or organization with a positive interest in the welfare of the region, can participate as a non-voting General Assembly representative. At least two-thirds of the General Assembly's voting representatives must be elected officials.

Based on the U.S. Census' most recent population estimates and CAPCOG's bylaws, the **City of Austin** qualifies for **4 representative(s)** on the General Assembly. Its current representatives are:

- Mr. Steve Adler
- Mr. Sabino Renteria
- Mr. DeWayne Lofton
- Council Member Mackenzie Kelly

Please provide any updates to **City of Austin's** representative(s) by completing the attached form. More information about CAPCOG's General Assembly representation is at https://www.capcog.org/about/general-assembly/.

As a reminder, General Assembly Representatives are invited to the September 11th General Assembly Meeting at the Austin SouthPark Hotel, 4140 Governors Row in Austin. Representatives can RSVP at https://www.capcog.org/trainings/general-assembly/.



Capital Area Council of Governments

6800 Burleson Road Building 310, Suite 165 Austin, TX 78744

Phone: 512-916-6000 Fax: 512-916-6001

Federal Tax ID: 74-1689381

State of Texas Vendor #17416893810



To: City of Austin

Attn: Cassandra Alexander

Planning Department

P.O. Box 1088 Austin, TX 78704 **Date:** August 23, 2024 **Invoice No.:** 2025M 101

Due Before: December 1, 2024

Description		Amount
2025 CAPCOG Annual Membership Dues		\$ 97,988.20
	Total Due	\$ 97,988.20

For assistance, please contact Mason W. Canales at 512-916-6163 or mcanales@capcog.org, or Silvia Alvarado at 512-916-6170 or salvarado@capcog.org.

Thank you.

Serving Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis and Williamson counties. Visit our website at www.capcog.org

Remittance Stub Please detach and return with payment

Invoice Date: August 23, 2024 2025 Annual Membership Dues

Customer ID: COA-DUES

City of Austin

Attn: Cassandra Alexander

Planning Department

P.O. Box 1088 Austin, TX 78704 **Invoice No.:** 2025M 101

Total Amount Due: \$ 97,988.20

Amount Enclosed: _____

PLEASE MAKE CHECKS PAYABLE TO:

Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165

Austin TX 78744



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties:

Official appointments are made at Commissioners Court.

Cities, Towns, Villages:

Official appointments are made at City Council meetings.

Organizations:

Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SEC	TION
Governing Body:	
County Commission -OR- City Council (e.g., Au -OR- Other (Board or oth	
City, County, or Organization being represen	ted
Name of Representative	Position
Address	
City, Zip Code	
Telephone Number	Fax Number
Email address (General Assembly Reps. will b	e subscribed to CAPCOG Connections, Training Alerts, & other e-newsletters.
Check One:	
Reappointment Filling Vacancy Changing Representative	lame of Previous Representative
I confirm our governing body appointed t	he above individual to serve as a CAPCOG General Assembly
Representative for the above entity on	·
D	ate of Meeting
Signature of Chief Elected Official/Chair of G	overning Board Date