

- 32 (B) The city auditor shall establish an ongoing means for employees to submit
33 suggestions for review or operational improvement.
- 34 (C) The city auditor shall contract with an external consultant with expertise in
35 municipal audits and collaborate with the consultant to perform each
36 comprehensive efficiency assessment.
- 37 (D) Each comprehensive efficiency assessment shall include:
- 38 (1) analysis of the efficiency of City operations, management structure,
39 functions, programs, services, and policies, including a cost-benefit
40 analysis where appropriate;
- 41 (2) analysis of City contracting practices and opportunities for increased
42 efficiency;
- 43 (3) determination of whether City contractors are meeting uniform
44 standards for performance metrics, documentation of required
45 deliverables, and accounting of expenditures;
- 46 (4) identification of and recommendations for cost savings and
47 performance enhancements within City departments;
- 48 (5) analysis of efforts toward continuous improvement and managing
49 organizational change; and
- 50 (6) efficiency and financial benchmarking with peer cities, where
51 applicable.
- 52 (E) The city manager, city clerk or municipal court clerk overseeing the
53 department that has been assessed shall provide a response detailing any
54 objections to recommendations that the Council should consider, or a
55 concurrence and timeline for execution of the recommendations.
- 56 (F) The city manager and all employees shall cooperate with the city auditor and
57 external consultant on all requirements of this section.
- 58 (G) The city auditor shall report on the status, including progress and any results,
59 of each comprehensive efficiency assessment to the audit and finance
60 committee semi-annually or as requested, and to the council annually or as
61 requested and shall conduct follow-up review of any portion of the
62 comprehensive efficiency assessment as requested by the audit and finance
63 committee.

- 64 (H) The city auditor shall notify the audit and finance committee if
- 65 recommendations include significant departmental reorganizations,
- 66 reductions in force, or outsourcing of City services.

- 67 (I) The city auditor shall report on any new efficiencies within the Austin City
- 68 Auditor’s Office during any report made under Subsection (G).

- 69 (J) The city auditor shall post the plan and proposed schedule for a
- 70 comprehensive efficiency assessment as well as related information, results,
- 71 recommendations, and implementation progress on the City website.

- 72 (K) No portion of this section is intended to interfere with the consistent and
- 73 timely delivery of City services or to limit the authority of the city manager
- 74 to initiate and implement practices that increase efficiency within City
- 75 departments.

- 76 (L) Amendments to, or repeal of, this section may only be adopted by the
- 77 favorable vote of at least nine council members.

78 **PART 3.** The city auditor shall initiate the comprehensive efficiency assessment
79 program within 12 months of the adoption of this ordinance.

80 **PART 4.** Subsection (C) of City Code Section 2-3-5 (*Powers and Duties*) is amended
81 to read:

- 82 (C) The City Auditor shall communicate directly with the council audit and
- 83 finance committee and the council, attend council audit and finance
- 84 committee meetings, and regularly meet with council members.

85 **PART 5.** This ordinance takes effect on _____, 2026.

86 **PASSED AND APPROVED**

87 § _____

88 § _____

89 § _____, 2026

90 § _____

91 Kirk Watson
92 Mayor

93 **APPROVED:** _____
94
95 Deborah Thomas
96 City Attorney

97 **ATTEST:** _____
Erika Brady
City Clerk