



City of Austin

Recommendation for Action

File #: 24-5706, **Agenda Item #:** 14.

10/10/2024

Posting Language

Authorize execution of a contract for security and fire alarm system monitoring and maintenance services with DG Investments Intermediate Holdings 2, Inc. d/b/a Convergent Technologies LLC, for up to five years for a total contract amount not to exceed \$1,656,670.

Lead Department

Financial Services Department.

Client Department(s)

Austin Public Library.

Fiscal Note

Funding in the amount of \$331,334 is available in the Fiscal Year 2024-2025 Operating Budget of Austin Public Library.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids solicitation IFB 8500 RBB1002 for these goods and services. The solicitation was issued on May 13, 2024, and closed on July 25, 2024. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=140541.

MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

This contract will provide monitoring, maintenance, testing, and repair services for the security and fire alarm systems at all locations of the Austin Public Library. In addition to monitoring services, this contract includes repair, maintenance, replacement, testing, and installation of equipment.

This contract will replace a contract which expires October 15, 2024. The recommended contractor is the current provider of these goods and services. The requested authorization amounts were determined using departmental estimates based on historical spending and will allow for a small annual growth for equipment replacement.

If a contract is not secured, it will result in the department's inability to monitor security and fire alarm systems at all Austin Public Library locations.