



City of Austin

Recommendation for Action

File #: 24-4983, **Agenda Item #:** 65.

7/18/2024

Posting Language

Approve a resolution amending the City's Citizen Participation Plan that describes how the City will approach encouraging community members to participate in the development of the City's federal reports, including the Consolidated Plan, the Action Plan, and the Consolidated Annual Performance and Evaluation Report, that are required to obtain grants from the U.S. Department of Housing and Urban Development.

Lead Department

Housing Department.

Fiscal Note

This item has no fiscal impact.

Prior Council Action:

May 30, 2024 - Council conducted a public hearing to receive public comment on the City's draft revised Citizen Participation Plan.

May 2, 2024 - Council set a public hearing for May 30, 2024 to receive public comment on the City's draft revised Citizen Participation Plan.

For More Information:

Mandy DeMayo, Interim Director, Housing Department, 512-974-1091.

Council Committee, Boards and Commission Action:

June 11, 2024: The Community Development Commission conducted a public hearing to receive public comment on the City's draft revised Citizen Participation Plan.

Additional Backup Information:

Participating Jurisdictions (PJs) that receive U.S. Department of Housing and Urban Development (HUD) entitlement grant funds must develop a Citizen Participation Plan (CPP). The CPP describes how the City will encourage community members to participate in the development of the City's federal reports for entitlement grants distributed by HUD. These reports include the Consolidated Plan, the Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).

The City's current CPP states that the city will review the CPP at least every five years as a component of the Consolidated Planning process. If changes to the CPP are necessary, City Council must approve the amendments to the CPP. City staff recommend City Council approved a revised CPP, which will be attached to the resolution as Exhibit A.

In accordance with the City of Austin's CPP, a total of two public hearings were held for the draft revised CPP to gather input from the public - one in front of the Community Development Commission and one in front of the Austin City Council. The draft revised CPP was made available for public comment from May 7, 2024 to June 5, 2024 via a Speak Up Austin webpage, as well as in paper format at locations across the City.

City staff recommends revising the CPP to increase the threshold of CDBG budget variance that triggers the need for a substantial amendment process and to make needed clerical updates, such as updating NHCD to Housing Department, etc. If approved, the revised CPP will be posted on the Housing Department website and be employed as the City's CPP going forward.