



# City of Austin

## Recommendation for Action

**File #:** 25-1370, **Agenda Item #:** 76.

8/28/2025

### **Posting Language**

Authorize negotiation and execution of an amendment to the agreement with Catholic Charities of Central Texas to provide legal filing fee assistance, to add one 12-month extension option ending on September 30, 2026, in an amount not to exceed \$140,800, for a total agreement amount not to exceed \$453,200. Funding: \$140,800 is available in Austin Public Health Department's Operating Budget.

### **Lead Department**

Austin Public Health.

### **Fiscal Note**

Funding in the amount of \$140,800 is included in the Fiscal Year 2025-2026 Austin Public Health Department's Operating Budget. Funding for the remaining term is contingent upon available funding in future budgets.

### **Prior Council Action:**

August 29, 2024 - Council authorized negotiation and execution of an amendment to the agreement with Catholic Charities of Central Texas to provide immigration filing fee assistance, to add one 12-month extension option ending on September 30, 2025, for an amount not to exceed \$110,000, for a total agreement amount not to exceed \$281,600 on a 9-1 vote.

August 31, 2023 - Council authorized negotiation and execution of an agreement with Catholic Charities of Central Texas to provide immigration legal services for a period of 13-months beginning September 1, 2023, in an amount not to exceed \$110,000 on an 11-0 vote.

### **For More Information:**

Adrienne Sturup, Director, 512-972-5167; Laura LaFuente, Assistant Director, 512-972-5077; Akeshia Johnson-Smothers, Social Services Agreements Administration Manager, 512-972-5567; Juanita Jackson, Business Process Consultant, 512-972-6163.

### **Council Committee, Boards and Commission Action:**

March 23, 2022 - City of Austin Joint Inclusion Committee, Commission on Immigrant Affairs, Hispanic Latino Quality of Life Resource Advisory Commission, and the Asian American Quality of Life Advisory Commission advocated for increased funding for immigration legal service in the Fiscal Year 2022-2023 budget via Recommendation No. 20220323-005a.

### **Additional Backup Information:**

This action will authorize negotiation and execution of Amendment No. 3 to an agreement with Catholic Charities of Central Texas to provide immigration filing fee assistance.

Amendment No. 1 added \$61,600 during the initial term. Amendment No. 2 added an extension option with funding in an amount not to exceed \$110,000.

After Amendment No. 2 for \$110,000 was approved, \$30,800 in additional funds became available and were

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added to the agreement, for a total of \$140,800 for Amendment No. 2. This was done without an additional RCA because \$30,800 was below the council limit.

Term	Extension Option	Agreement Change Amount	Total Agreement Amount	Not to Exceed Amount
Initial	n/a	n/a	\$110,000	\$110,000
Amendment 1	n/a	\$61,600	\$171,600	\$171,600
Amendment 2	n/a	\$140,800	\$312,400	\$312,400
Amendment 3 - Extension 1	1/1	\$140,800	\$453,200	\$453,200

This social services agreement was awarded as a result of a solicitation process referred to as Austin Public Health Department's Request for Proposals 2023-004 Immigration Legal Services. Services began on September 1, 2023, for an initial 13-month term ending on September 30, 2024.