



City of Austin

Recommendation for Action

File #: 25-0115, **Agenda Item #:** 15.

2/27/2025

Posting Language

Authorize two contracts for citywide towing services for all City departments with Special Automotive Inc. and MJVMJ Inc. d/b/a Rocha's Towing Services, each for an initial term of three years with up to two one-year extension options, for total contract amounts not to exceed \$1,108,000 divided equally between the contractors or the department may choose any contractor that has the available service. Funding: \$147,733 is available in the various City departments' Operating Budgets. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$147,733 is available in the Fiscal Year 2024-2025 Operating Budgets of various City departments.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids solicitation IFB 5000 TJP1008REBID for these services. The solicitation was issued on September 30, 2024, and closed on October 29, 2024. Of the three offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=141683.

MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities, therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

These contracts will provide towing services to temporarily relocate parked vehicles while work is being

performed in City work zones. The contractor will tow vehicles to nearby streets while work is performed at no charge to vehicle owners and return them once the work is complete. Advance notices will be placed on residential and business doors 30 days prior to scheduled projects, and again three days prior to starting work.

These contracts will replace the current contract which expires April 2, 2025. The requested authorization amount was determined using departmental estimates based on historical spending as well as forecasting for future needs.