



# City of Austin

## Recommendation for Action

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**File #:** 25-1454, **Agenda Item #:** 79.

8/28/2025

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### **Posting Language**

Authorize negotiation and execution of an amendment to an agreement with American Gateways to provide legal assistance for individuals representing themselves in court, to add one 12-month extension option for the term ending on September 30, 2026, in an amount not to exceed \$179,200, for a revised total agreement amount not to exceed \$467,500. Funding: \$179,200 is available in the Austin Public Health Department's Operating Budget.

### **Lead Department**

Austin Public Health.

### **Fiscal Note**

Funding in the amount of \$179,200 is included in the Fiscal Year 2025-2026 Austin Public Health Department's Operating Budget.

### **Prior Council Action:**

November 7, 2024 - Council authorized negotiation and execution of an amendment to an agreement with American Gateways to provide legal pro se assistance for individuals representing themselves in immigration court, adding one-time funding in an amount not to exceed \$109,200 for the term ending on September 30, 2025, for a revised total agreement amount not to exceed \$288,300, approved on a 10-1 vote.

August 29, 2024 - Council authorized negotiation and execution of an amendment to the agreement with American Gateways to provide pro se legal assistance to add one 12-month term beginning on September 15, 2024, and ending on September 30, 2025, in an amount not to exceed \$70,000, for a revised total agreement amount not to exceed \$179,100, approved on a 9-1 vote.

### **For More Information:**

Adrienne Sturup, Director, 512-972-5167; Laura LaFuente, Assistant Director, 512-972-5077; Akeshia Johnson-Smothers Social Services Agreements Administration Manager, 512-972-5567; Juanita Jackson, Business Process Consultant, 512-972-6163.

### **Council Committee, Boards and Commission Action:**

March 23, 2022 - City of Austin Joint Inclusion Committee, Commission on Immigrant Affairs, Hispanic Latino Quality of Life Resource Advisory Commission, and the Asian American Quality of Life Advisory Commission advocated for increased funding for immigration legal services in the Fiscal Year 2022-2023 budget via Recommendation 20220323-005a.

### **Additional Backup Information:**

This action will authorize negotiation and execution of Amendment No. 4 to an agreement with American Gateways for the continuation of their legal pro se assistance programming. This program aids individuals with specific legal needs where there is an upcoming court appearance or deadline and that can be done with pro se legal assistance rather than full legal representation. The agreement was renewed from 2024 to 2025.

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Term	Extension	Agreement Change Amount	Total Agreement Amount	Not To Exceed Amount
Initial	n/a	n/a	\$70,000	n/a
Amendment. 1	n/a	\$39,100	\$109,100	n/a
Amendment 2	n/a	\$70,000	\$179,000	\$179,000
Amendment 3	n/a	\$109,200	\$288,300	\$288,300
Proposed Extension 1	1/1	\$179,200	\$467,500	\$467,500

This social services agreement was awarded as a result of a solicitation process, Austin Public Health Department's Request for Proposals (RFP) 2023-004 Immigration Legal Services. Services began on October 1, 2023, for an initial 12-month term ending on September 30, 2024, in an amount not to exceed \$70,000.