
Restricted Front/Side Yard Parking APPLICANT SUBMITTAL CHECKLIST

- ☒ 1. A completed copy of the Restricted Front/Side Yard Parking application.
- ☒ 2. An official certification of the action taken by the association or contact team on the restricted front/side yard parking issues that includes the notarized signature of the authorized officer of the association or chair of the contact team. (Fill out the area on the following page with a notary public to complete this requirement.)
- ☒ 3. A hard copy of the meeting minutes that describes the vote on the parking issue.
- ☒ 4. A hard copy of the neighborhood association or contact team bylaws.
- ☒ 5. A hard copy of the notice of the meeting at which the vote was taken.
- ☒ 6. A statement of the process by which the notice was issued.
- ☒ 7. A thumbnail map of your neighborhood association or adopted neighborhood planning area boundaries. (We suggest using the [Official Neighborhood Planning Map](#) to print out a map of your area and then highlight your neighborhood association OR planning area boundaries.)

Please Mail the Above Materials To:
(Deadline: Last day of February in the calendar year in which you are applying)

City of Austin
Planning and Zoning Department (PAZ)
Attention: Maureen Meredith
P.O. Box 1088
Austin, TX 78767

Restricted Front/Side Yard Parking AMENDMENT APPLICATION

February 2024
(enter year)

The purpose of this application is to request that the below named Neighborhood Association or Neighborhood Planning Area be (check one):

☒ Included on the Restricted Parking Area Map, OR

☐ Removed from the Restricted Parking Area Map

Sara Johnson

The following questions must be filled out in their entirety.

1. Name of Neighborhood Association or Contact Team

Springwoods Park Neighbors

Please Note: A Neighborhood Association or Neighborhood Plan Contact Team must be registered with the Public Information Office: <http://www.austintexas.gov/cr>

2. Describe the general boundary covered by the neighborhood association or neighborhood planning boundary:

North Boundary: Anderson Mill, South Boundary: Turtle Rock Rd, East Boundary: Turtle Rock Rd; West Boundary: Pond Springs

3. Name of Neighborhood Association Officer/Office or Contact Team Chair:

Sara Johnson

4. Mailing Address of Officer/Chair:

8800 Sparkling Creek Dr Austin TX 78729

5. Mailing Address of Association (if different):

6. Phone # of Officer or Chair (please include area code):

(512) 228-7068

QUESTIONS: The following questions refer to the official vote taken by the Neighborhood Association or Contact Team as it relates to the Restricted Front/Side Yard Parking Ordinance.

1. Was the vote taken in accordance with Association's or Contact Team's bylaws?

☒ Yes ☐ No

If No, please explain why and how the vote was taken:

2. Provide the results of the vote:

For: 4 Against: 0

Total # of eligible votes: 4

3. Please explain how and to whom the notice of the meeting, at which the vote was taken, was provided:

Notice was posted on flyers in the neighborhood

4. Are you aware of other Neighborhood Associations that have overlapping boundaries with the Neighborhood Association referred to on this application?

☐ Yes ☒ No


If yes, identify the overlapping Association

Have attempts been made to contact these Associations? ☐ Yes ☒ No

If yes, do other associations favor inclusion on the map? ☐ Yes ☒ No

OFFICIAL CERTIFICATION OF APPLICATION

To be completed by a notary public:

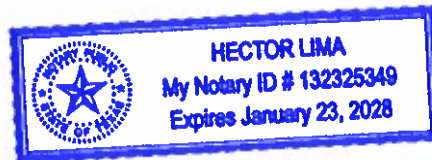
I, Sara Johnson , as an officer or representative of a registered City of Austin neighborhood association or neighborhood plan contact team, called Springwoods Park Neighbors hereby certify that all the information provided in this application packet is correct and that I am an authorized officer of our neighborhood association or planning area contact team. Additionally, the vote taken on the **Restricted Front and Side Yard Parking Ordinance** was conducted according to our contact team or neighborhood association bylaws.

On this, the 22nd day of February ☒ 20 24 ☒ before me a notary public, the undersigned officer, personally appeared Sara Johnson, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that they executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.



Notary Public





Springwoods Park Neighbors Neighborhood Association

Meeting: Sunday January 21, 2024

Meeting Minutes

Agenda: To discuss inclusion in the restricted parking map

Attendees: Sara Johnson, Casey Johnson, Carol Riggins, Daniel Chavez

Discussion: The city of Austin allows front and side yard parking in our neighborhood. In order to be added to a map disallowing front and side yard parking, this meeting must occur and a vote must occur.

Outcome: Everyone present is in favor of being added to the restricted front and side yard parking map.

Springwoods Park Neighbors Neighborhood Association Bylaws

NAME: The name of the Association is the Springwoods Park Neighbors Neighborhood Association (SPNNA).

PURPOSE: The Neighborhood Association is organized to: Enhance the livability of the neighborhood by establishing and maintaining an open line of communication and liaison among the neighborhood, government agencies and other neighborhoods. Provide an open process by which all members of the neighborhood may involve themselves in the affairs of the neighborhood.

NEIGHBORHOOD BOUNDARY: The boundaries of the Springwoods Park Neighbors Neighborhood Association are as follows: North Boundary: Anderson Mill South Boundary: Turtle Rock Rd East Boundary: Turtle Rock Rd West Boundary: Pond Springs

MEMBERSHIP: Membership in the Association is open to all neighbors. Neighbors are defined as residents or other legal entities that own or occupy property within the neighborhood. Membership in the Association is strictly voluntary. No neighbor will be required to participate.

VOTING & QUORUM: Voting: A Voting Member shall be an 18 year old Neighbor in attendance at an association meeting. Each resident will be entitled to one vote. Any legal entity that owns or rents a parcel is entitled to one vote. Leadership Quorum: A quorum consists of __1__ or more Leadership members. Membership Quorum: The majority of members present at the meeting, there is no minimum quorum.

NON-DISCRIMINATION: The Springwoods Park Neighbors Neighborhood Association shall not discriminate against any person on the basis of race, color, religion, gender, sexual orientation, gender expression, citizenship, marital status, age, national origin, ancestry, or physical or mental handicap.

Springwoods Park Neighbors Neighborhood Association

Meeting: Sunday January 21, 2024

10 AM

Springwoods Park Pavillion

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Agenda

To discuss inclusion in the restricted parking map

Statement:

The Meeting Notice for Springwoods Park Neighbors Neighborhood to discuss the inclusion in the restricted parking map was posted as signs within the SPNN area.

