



City of Austin

Recommendation for Action

File #: 24-6038, **Agenda Item #:** 23.

11/21/2024

Posting Language

Authorize execution of a contract for maintenance and repair of fitness equipment for all City departments with Broken Compass Group LLC, for an initial term of three years with up to two one-year extension options, for a total contract amount not to exceed \$954,000. Funding: \$165,000 is available in the Fiscal Year 2024-2025 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$165,000 is available in the Fiscal Year 2024-2025 Operating Budget of various City Departments.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids solicitation IFB 5000 CSH1034 for these services. The solicitation was issued on June 24, 2024 and closed on July 29, 2024. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=140628.

MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

The contract will provide regularly scheduled onsite maintenance and repairs of fitness equipment at various City-owned buildings. Fitness equipment is used by firefighters and police officers to remain physically fit to

perform their job duties and to remain in compliance with Austin Fire Department and Austin Police Department fitness standards. Other City departments use fitness equipment to facilitate the health and wellness of City employees and the public.

The contract replaces a contract expiring October 10, 2024. Requested authorization is based on historical spending and departmental estimates of future needs. The recommended contractor is the current provider for these services.

A delay in contract approval could impact employees' access to safe and properly functioning equipment, affecting the fitness quality of Austin firefighters, police officers, and the public.