



Recommendation for Action

File #: 23-3111, Agenda Item #: 11.

11/2/2023

Posting Language

Authorize execution of a contract for air filters with Filter Technology Co. Inc., for up to six years for a total contract amount not to exceed \$500,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$76,400 is available in the Fiscal Year 2023-2024 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids (IFB) 1100 MMH1016 for these goods. The solicitation was issued on April 10, 2023, and closed on May 4, 2023. Of the six offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents

<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138618>.

For More Information:

Direct inquiries regarding this Recommendation for Council Action to the Financial Services Department-Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov

<<mailto:FSDCentralProcurementRCAs@austintexas.gov>> or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

October 16, 2023 - Recommended by the Electric Utility Commission on an 8-0 vote with Commissioners Bowen and Chapman absent and one vacancy.

Additional Backup Information:

The contract will provide air filters utilized at Sand Hill Energy Center for the upkeep and operation of generators. Air filters help reduce turbine degradation and improve compressor health, contributing to the overall performance of the generators. These air filters will add to the stock that Austin Energy keeps to be used as needed.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$166,668
Optional Extension 1	1 yr.	\$ 83,333
Optional Extension 2	1 yr.	\$ 83,333
Optional Extension 3	1 yr.	\$ 83,333
Optional Extension 4	1 yr.	\$ 83,333
TOTAL	6 yrs.	\$500,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.