



# City of Austin

## Recommendation for Action

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**File #:** 24-6047, **Agenda Item #:** 32.

11/21/2024

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### **Posting Language**

Authorize execution of a contract for automotive transmission repair and replacement for the Fleet Mobility Services Department with Alamar Austin, Inc. d/b/a AAMCO Transmissions of North Austin, for an initial term of two years with three one-year extension options, for a total contract amount not to exceed \$625,000. Funding: \$125,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Fleet Mobility Services Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Fleet Mobility Services Department.

### **Fiscal Note**

Funding in the amount of \$125,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Fleet Mobility Services Department.

Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids solicitation IFB 7800 SAR1005 for these goods and services. The solicitation was issued on June 3, 2024, and closed on July 9, 2024. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at

[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=140757](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=140757).

### **MBE/WBE:**

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

### **Additional Backup Information:**

The contract will provide for the repair and replacement of transmissions in City vehicles to supplement the work performed by City technicians.

The requested authorization amount for this contract was determined using departmental estimates based on historical spend, along with a small annual increase to account for additional repairs due to aging equipment and for future acquisitions. This contract will replace a current contract that will expire on January 20, 2025. The recommended contractor is the current provider for these goods and services.

If the City is unable to secure a contract, Fleet Mobility Services Department will not have a reliable source for transmission repair and replacement services.