



City of Austin

Recommendation for Action

File #: 25-1822, **Agenda Item #:** 28.

9/25/2025

Posting Language

Authorize two contracts for on-site space planning and related services for Austin Energy with Levy Architects, PLLC dba Levy Dykema and Sixthriver Inc. dba Sixthriver, each for an initial term of one year with up to two 1-year extension options in amounts not to exceed \$862,500, divided between the contractors. Funding: \$200,000 is available in the Operating Budget of Austin Energy, funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$200,000 is available in the Fiscal Year 2025-2026 Operating Budget of Austin Energy, funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals solicitation RFP 1100 DPL3005 for these services. The solicitation was issued on March 31, 2025, and closed on April 20, 2025. Of the four offers received, the recommended contractors submitted the best evaluated responsive offers. A complete solicitation package, including a log of offers received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=14212.

MBE/WBE:

This contract will be awarded in accordance with the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, subcontracting opportunities were identified.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

September 8, 2025 - To be reviewed by the Electric Utility Commission.

Additional Backup Information:

These contracts are to provide high-level space planning and design services to support Austin Energy's dynamic operational needs. The services will assist with planning and implementing office reconfigurations, employee moves, ergonomic improvements, and the development of space utilization strategies across Austin Energy operated facilities. This work supports departmental goals and operational efficiency.

The contractors will provide recurring small- and large-scale space planning services ranging from individual workstations to reconfigurations exceeding 100,000 square feet. The recommended contractors are not the current providers for these services.

An evaluation team with expertise in this area evaluated the offers and scored Levy Architects, PLLC dba Levy Dykema and Sixthriver Inc. dba Sixthriver as the best to provide these services based on quality of previous work in portfolio, technical expertise and experience, approach and methodology, and pricing.

Without this contract, there would be a delay in critical space planning efforts, which would hinder Austin Energy's ability to onboard staff, reconfigure facilities, and meet operational needs efficiently.

Contract Details:		
Contract Term	Length of Term	Contract Authorization
Initial Term	1 year	\$200,000
Optional Extension 1	1 year	\$331,250
Optional Extension 2	1 year	\$331,250
Total	3 years	\$862,500

Note: Contract authorization amounts are based on the City's estimated annual usage.