



## MEMORANDUM

**TO:** Mayor and City Council Members

**THROUGH:** Ed Van Eenoo, Chief Financial Officer *W*

**FROM:** Kimberly Olivares, Director, Financial Services Department *KSO*

**DATE:** August 27, 2025

**SUBJECT:** Withdrawal of Agenda Item 34 from the August 28, 2025 City Council Meeting

The purpose of this memorandum is to inform you that the Financial Services Department is withdrawing item 34, the Zilker Café concession management contract, from the August 28, 2025 City Council Meeting. Based on City Council discussion during the August 26, 2025 work session, staff will assess the following items specific to the Zilker Café space as well as procedures for parkland concessions in general:

- The ability to sell alcohol on premise through a TABC-licensed operator.
- Opportunities for local vendor presence.
- Greater financial stability for an operator.
- A more efficient and effective procedure for securing concession operators.

As part of this assessment, staff will identify all necessary changes to City Council Policy and City code resulting from a 1998 resolution that established parkland concession policies and procedures. As there are other parkland concession agreements in various stages of solicitation, the Financial Services Department and Parks and Recreation Department staff will create an inventory and associated agreement expiration dates to ensure we do not unintentionally create any interruption in services.

Staff will provide an update and more specific timeline for next steps to City Council no later than September 30, 2025.

Should you have any questions or concerns, please feel free to contact Kimberly Olivares, Director, Financial Services Department at [Kimberly.Olivares@austintexas.gov](mailto:Kimberly.Olivares@austintexas.gov).

cc: T.C. Broadnax, City Manager  
Erika Brady, City Clerk  
Corrie Stokes, City Auditor  
Mary Jane Grubb, Municipal Court Clerk  
Judge Sherry Statman, Municipal Court

CMO Executive Team  
Department Directors