



City of Austin

Recommendation for Action

File #: 25-2379, **Agenda Item #:** 27.

11/20/2025

Posting Language

Authorize a contract for a job order assignment for the renovations to support the Ben White Facility Acquisition and Initial Renovations - Suite 350 and 520 project for Austin Facilities Management with Basic IDIQ, Inc., for a total amount not to exceed \$2,768,750. Funding: \$2,768,750 is available in the Capital Budget of Austin Facilities Management.

Lead Department

Austin Financial Services.

Client Department(s)

Austin Facilities Management.

Amount and Source of Funding

Funding is available in the Capital Budget of the Austin Facilities Management.

Procurement Language:

Job Order Assignment.

MBE/WBE:

This contract will be awarded in compliance with City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program). MBE/WBE Goals will be assigned if appropriate and the contractor will submit a Compliance Plan prior to contract execution.

Prior Council Action:

October 1, 2020 - Council authorized negotiation and execution of the 2020 Job Order Contract for City Facility Improvements.

For More Information:

Direct questions regarding this Recommendation for Council Action to Austin Financial Services - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The Strategic Governance Committee has agreed to relocate Austin Human Resource benefits division from One Texas Center to the City's Ben White Facility in order to consolidate the majority of the department's staff into one location. Construction will modify existing office space to better meet staff needs, including office layout changes and updates to infrastructure. These assignments are for Ben White Facility Suite 350 for \$1,760,000 and Suite 520 for \$770,000.

According to state statute, the City must obtain approval from Council for any individual job order assignment that exceeds \$500,000. This request is for the Council's authorization to negotiate and execute two Job Order Assignment from the Job Order Contract program for an amount not to exceed \$2,530,000, inclusive of

contingency.

Job Order Contracting is a highly responsive contracting method that allows for services where the work is for indefinite time and indefinite quantities and where job order assignments are awarded substantially based on pre-described and pre-priced tasks. Work may consist of facility maintenance, repair, alteration, renovation, remediation, or minor construction of City facilities.

This project is located within zip code 78741 (District 3).