



City of Austin

Recommendation for Action

File #: 24-5924, **Agenda Item #:** 12.

11/7/2024

Posting Language

Authorize execution of two contracts for shared use printing products and services at the Austin-Bergstrom International Airport with Omnidata Services Inc. and Stanley K. Peterson d/b/a Vidtronix, each for up to five years for total contract amounts not to exceed \$2,500,000, divided between the contractors.

Lead Department

Financial Services Department.

Client Department(s)

Department of Aviation.

Fiscal Note

Funding in the amount of \$500,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids solicitation IFB 8100 CWB1022 for these goods and services. The solicitation was issued on July 1, 2024, and closed on July 23, 2024. Of the three offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=141006.

MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

October 9, 2024 - Recommended by the Airport Advisory Commission on a 9-0-0-2 vote.

Additional Backup Information:

These contracts will provide printing items used for boarding passes, baggage tags, and other supplies at Austin-Bergstrom International Airport (AUS). These contracts also include the provision of various equipment and spare parts for passengers' self-service kiosk printers currently installed as a component of the shared use passenger system located throughout the airport terminal. The AUS shared use system allows airlines to use an airport-owned ticket counter, gate, or self-service kiosks to assist with passenger processing at the airport, reducing wait time at each airline ticket counter. These general self-service kiosks provide passengers with the option to self-check and print boarding passes and baggage tags from any of the kiosks, which enhance the customer service experience. The contracts will also provide for the repair and maintenance of MAP printers used by the airlines as part of the shared use passenger processing systems, to print boarding passes and baggage tags.

The requested authorization amount was determined using departmental estimates based on historical spend as well as anticipation of future needs due to airport expansion. These goods are necessary to maintain operations at the airport. If the City is unable to secure a contract, the department will procure these services on an as-needed basis after the current contracts expire, which may result in higher prices and operational costs.