

ORDINANCE NO. _____

AN ORDINANCE AMENDING CITY CODE TITLE 1 (GENERAL PROVISIONS) TO ADD NEW SECTION 1-1-15 REGARDING REFERENCES WITHIN CITY CODE TO A DEPARTMENT, AGENCY, OR OFFICE OF THE CITY; AND AMENDING CITY CODE SECTION 2-11-16 (INFORMATION SECURITY OFFICE) TO CREATE THE INFORMATION SECURITY PROGRAM TO EFFECTUATE CONSOLIDATION OF THE INFORMATION SECURITY OFFICE AND COMMUNICATIONS AND TECHNOLOGY MANAGEMENT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. Title 1 (General Provisions) is amended to add new Section 1-1-15 to read:

§ 1-1-15 – REFERENCES TO DEPARTMENT, AGENCY, OR OFFICE OF THE CITY.

A reference in this Code to a specific department, agency, or office of the city includes its successor department, agency, or office.

PART 2. City Code Section 2-11-16 (*Information Security Office*) is amended to read:

§ 2-11-16 INFORMATION SECURITY ~~[OFFICE]~~PROGRAM.

(A) The citywide information security ~~[office]~~program is created~~[-as an administrative office and shall report to the deputy or assistant city manager as assigned].~~

(B) The chief information security officer, or staff designated by the city manager, leads ~~[the office and manages]~~ the citywide information security program.

(C) Each city official and employee shall comply with the information security requirements defined in and subsequent to this chapter.

(D) The information security ~~[office]~~program shall:

(1) perform information security duties;

(2) establish and maintain a citywide information security program and information security architecture;

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- 36 (3) provide leadership, strategic direction, and coordination for the citywide
37 information security program, including the adoption, development, and
38 management of relevant[;] policies, programs, and associated requirements;
- 39 (4) include the following elements:
- 40 (a) a citywide information security risk management
41 ~~[program]~~function;
- 42 (b) a citywide information security assessment and authorization
43 ~~[program]~~function;
- 44 (c) a citywide internal information security audit ~~[program]~~function;
45 and
- 46 (d) a citywide information security operations function, including
47 information security incident response.
- 48 (5) establish and maintain an information security governance
49 ~~[committee]~~process;
- 50 (6) provide confidential reports and confidential briefings to city council [~~at~~
51 ~~least annually~~]as authorized by law; and
- 52 (7) advise ~~[the]~~city departments, city [manager]management, and city council
53 on information security matters.
- 54 (E) The chief information security officer shall:
- 55 (1) possess professional qualifications, including training and experience,
56 required to administer the functions described under this section; and
- 57 (2) maintain an industry-recognized, product-neutral certification with an
58 ethical behavior clause, in information security, information privacy, or
59 information risk for the entirety of employment in the position.
- 60 (F) ~~[Employees in the]~~The chief information security [office] officer and information
61 security program staff shall have direct access as permitted by law, and other regulations
62 as appropriate, to employees, information, and systems necessary to carry out the
63 responsibilities defined in this section.
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PART 3. This ordinance takes effect on _____, 2025.

PASSED AND APPROVED

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_____, 2025

Kirk Watson
Mayor

APPROVED: _____ **ATTEST:** _____

Deborah Thomas
City Attorney

Erika Brady
City Clerk