



City of Austin

Recommendation for Action

File #: 26-2810, **Agenda Item #:** 15.

2/5/2026

Posting Language

Authorize a contract for technical training for Austin Fleet Mobility Services with Custom Training Group Inc. for an initial term of one year with up to two 1-year extension options in an amount not to exceed \$285,000. Funding: \$63,333 is available in the Operating Budget of Austin Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Austin Financial Services.

Client Department(s)

Austin Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$63,333 is available in the Fiscal Year 2025-2026 Operating Budget of Austin Fleet Mobility Services.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Procurement Language:

Professional Services.

MBE/WBE:

This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9 B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to Austin Financial Services - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

This contract supports the Austin Fleet Mobility Services by maintaining a skilled workforce, providing up to 14 weeks of onsite technical training annually. Austin Fleet Mobility Services is responsible for maintaining more than 7,800 City-owned vehicles and pieces of equipment. To meet reliability, safety, and efficiency needs, technicians must receive continuous, high-quality training that keeps pace with evolving vehicle technologies, including hybrid and electric systems. Training will include electrical and electronic systems, hydraulic and brake systems, air conditioning, preventive maintenance, and electric vehicle technologies. Performance will be measured through training completion rates, assessment results, and demonstrated improvements in technician proficiency and vehicle uptime.

This is a new contract. Custom Training Group Inc. is a nationally recognized, Automotive Service Excellence accredited training provider and the only known vendor able to provide the full range of required courses customized to City equipment, delivered onsite using City assets, and supported by their fully equipped Austin campus, which includes eight classrooms, six hybrid laboratories, and seven fully outfitted vehicle bays. This campus supports blended learning models, providing hands-on training in automotive, diesel, and welding technologies, and offering additional depth and flexibility not available from other vendors.

If the City is unable to secure this contract, it may result in inconsistent training for Fleet staff.

Contract Details:

Contract Term	Length of Term	Contract Authorization
Initial Term	1 year	\$95,000
Optional Extensi	1 year	\$95,000
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Total	3 years	\$285,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.