



City of Austin

Recommendation for Action

File #: 26-1764, **Agenda Item #:** 78.

5/21/2026

Posting Language

Authorize an amendment to a contract for continued court reporting services for depositions, administrative hearings, litigation and pre-litigation matters and civil-service proceedings for the Austin City Attorney's Office with Veritext LLC d/b/a Veritext Texas, to increase the amount by \$240,000 for a revised total contract amount not to exceed \$620,000. Funding: \$80,000 is available in the Operating Budget of the Austin City Attorney's Office. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Austin Financial Services.

Client Department(s)

Austin City Attorney's Office.

Fiscal Note

Funding in the amount of \$80,000 is available in the Fiscal Year 2025-2026 Operating Budget of the Austin City Attorney's Office.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Procurement Language:

Contract Amendment.

MBE/WBE:

This contract was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this contract, there were no subcontracting opportunities therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to Austin Financial Services - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The contract with Veritext LLC d/b/a Veritext Texas provides court reporting services to the Austin City Attorney's Office to preserve an accurate written record of testimony in depositions, administrative hearings, litigation and pre-litigation matters, and civil-service proceedings and for the purpose of drafting motions, post-hearing briefs, possible appeals, and potential additional litigation proceedings. The contract became effective on September 4, 2025.

Additional funding is required due to higher-than-anticipated demand for court reporting services driven by an increase in court proceedings and legal activity. This increased volume has exceeded initial projections that were made based on past historical spend, and the additional funds are necessary to ensure continuity of

essential services and support ongoing operational needs.

Contract Details:

Contract Term	Length of Term	Contract Authorization	Requested Additional Authorization	Revised Total Authorization
Initial Term	3 years	\$228,000	\$240,000	\$468,000
Optional Extension 1	1 year	\$76,000	\$0	\$76,000
Optional Extension 2	1 year	\$76,000	\$0	\$76,000
Total	5 years	\$380,000	\$240,000	\$620,000

Note: Contract Authorization amounts are based on the City's revised estimated annual usage.