



MEMORANDUM

TO: Mayor and Council Members

THROUGH: Veronica Briseño, Assistant City Manager

FROM: José G. Roig, Director, Development Services Department

DATE: July 12, 2024

SUBJECT: Items 102 and 103 on the July 18 Council Agenda

The proposed code amendments correct errors and omissions from [Ordinance No. 20230831-141](#) and [Ordinance No. 20230831-142](#). The proposed amendments correct typos and clarify requirements to request a change to a preliminary plan. Most of the proposed Title 30 amendments change the word “Director” to “Single Office” to reflect that the Single Office, defined as the City of Austin-Travis County Single Subdivision Office, is the appropriate decision-maker. Additionally, the changes reinstate an expiration provision for approved preliminary plans that was unintentionally deleted.

The Travis County Commissioners Court will approve the order implementing the proposed changes to Title 30 at their August voting session. Changes to Title 30 will take effect upon approval by the Travis County Commissioners Court.

Should you have any further questions, please contact Chris Yanez, Land Development Review Program Manager, at (512) 974-1253 or via email at Chris.Yanez@austintexas.gov.

cc: T.C. Broadnax, City Manager
CMO Executive Team
Deborah Thomas, Interim City Attorney
Patricia Link, Assistant City Attorney