



## MEMORANDUM

**TO:** Mayor and City Council Members

**FROM:** James Scarboro, Chief Procurement Officer *JS*

**DATE:** April 22, 2025

**SUBJECT:** **Withdraw of Agenda Item 31 from the April 24, 2025, City Council Meeting**

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The Financial Services Department will be postponing item 31 to the May 22, 2025 City Council Meeting.

Should you have any questions, please feel free to contact me at [james.scarboro@austintexas.gov](mailto:james.scarboro@austintexas.gov).

cc: T.C. Broadnax  
CMO Executive Team  
Erika Brady, City Clerk  
Corrie Stokes, City Auditor  
Judge Sherry Statman, Presiding Judge  
Mary Jane Grubb, Municipal Court Clerk  
Kimberly Olivares, Finance Director and Deputy Chief Financial Officer