



City of Austin

Recommendation for Action

File #: 25-1268, **Agenda Item #:** 67.

7/24/2025

Posting Language

Authorize execution of a contract for HVAC filters for all City departments with Air Relief Technologies, Inc. d/b/a Tex Air Filters or Air Relief Technologies, for an initial term of one year with up to four 1-year extension options in an amount not to exceed \$5,670,000. Funding: \$271,500 is available in the Operating Budgets of all City departments, for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$271,500 is available in the Fiscal Year 2024-2025 Operating Budget for all City Departments.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these goods. The Financial Services Department has determined this contractor best meets the needs of the City departments to provide these goods required for the City.

MBE/WBE:

Cooperative Agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

This contract will provide various types of new air conditioner filters to be installed in City facilities on an as-needed basis. Air conditioner filters are recommended to reduce the presence of disease and infection-causing contaminants in occupied spaces. This contract is necessary to address deferred, scheduled, and emergency maintenance services of heating, ventilation, and air conditioning systems at City facilities.

The contract replaces a contract expiring November 30, 2025. Requested authorization is based on historical spending and departmental estimates of future needs. The recommended contractor is the previous provider for these goods.

BuyBoard is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative

associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

A delay in contract approval could impact air quality for City facilities and employees.