



# City of Austin

## Recommendation for Action

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**File #:** 24-4907, **Agenda Item #:** 47.

7/18/2024

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### **Posting Language**

Authorize negotiation and execution of a contract for a quality-of-life study of Austin's aging population with the University of Indianapolis Center for Aging and Community, for a term of eighteen months in an amount not to exceed \$300,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Management Services.

### **Fiscal Note**

Funding for the total contract amount is available in the Fiscal Year 2023-2024 of the City's Budget Stabilization Reserve Fund.

### **Purchasing Language:**

The Financial Services Department issued a Request for Qualifications Statements (RFQS) 4400 SAR4008 for these services. The solicitation was issued on January 22, 2024, and closed on February 15, 2024. Of the seven offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's website. This information can currently be found at:

[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=139086](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139086).

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

### **Additional Backup Information:**

The contract will provide professional services to conduct a quality-of-life study for Austin's aging population on behalf of the City's Commission on Aging. The study will reveal how City public policies and services, along with other community entities and influences, impact the quality of life for older adults and their caregivers. The study will produce actionable and culturally responsive recommendations to Council for direction on improving the quality-of-life for older adults across Austin, while integrating community accountability to promote successes.

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An evaluation team with expertise in this area evaluated the offers and scored the University of Indianapolis (Center for Aging and Community) as the best to provide these services based on: company research and qualifications and experience (10.3); community engagement, language access, and participant compensation (10.4); project management and reporting practices (10.5); personnel qualifications and experience (10.6); and sample work product (10.7).

This is a new contract. The requested authorization amount was determined by using departmental estimates based on historical spend with previous quality-of-life studies.

A delay in contract approval could impact the City's ability to obtain current and useful information on the status of Austin's aging populations and support the Commission on Aging in its obligations to help ensure our city's older adults are productive, independent, and healthy.