



Recommendation for Action

File #: 23-2561, **Agenda Item #:** 32.

9/14/2023

Posting Language

Authorize negotiation and execution of a contract for an Adobe Enterprise Term License Agreement and related services with Dell Marketing LP, for a term of three years in an amount not to exceed \$3,600,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$99,083 is available in the Fiscal Year 2022-2023 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple contractors within this cooperative purchasing program were reviewed for these services. The Financial Services Department has determined this contractor best meets the needs of the client departments to provide the services required for the City.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov [<mailto:FSDCentralProcurementRCAs@austintexas.gov>](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500.

Additional Backup Information:

The contract is for an Adobe Enterprise Term License Agreement (ETLA) and related services. Adobe software is used for document compilation, manipulation, and design. The ETLA allows City departments to better organize and consolidate their Adobe software portfolio into one agreement to facilitate upgrades, annual subscription renewals, and new purchases.

The State of Texas Department of Information Resources cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.