



City of Austin

Recommendation for Action

File #: 25-0975, Agenda Item #: 47.

6/5/2025

Posting Language

Authorize a contract to provide access to capacity building programs for nonprofits for Austin Public Health with Catchafire, Inc., for an initial term of one year with up to four, one-year extension options, in an amount not to exceed \$465,000. Funding: \$31,000 is available in the Fiscal Year 2024-2025 Operating Budget of Austin Public Health.

Lead Department

Financial Services Department.

Client Department(s)

Austin Public Health.

Fiscal Note

Funding in the amount of \$31,000 is available in the Fiscal Year 2024-2025 Operating Budget of Austin Public Health. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Professional Services.

MBE/WBE:

This contract will be awarded in compliance with City Code Chapter 2-9B Minority-Owned and Women-Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The contract will facilitate capacity building services for nonprofits. The capacity building program connects nonprofits with volunteers who possess expertise in areas such as policy development, human resources, data analytics, communications, web development, and more.

The program also offers professional development resources, including webinars, articles, and networking opportunities designed specifically for nonprofits. These services help ensure equitable access to talent and resources for agencies funded by or seeking funding from the City, addressing challenges associated with limited budgets or staffing. Additionally, the program provides detailed data on user engagement, enabling Austin Public Health to better evaluate and meet the needs of these agencies.

This contract will replace a contract which expired on May 1, 2025. The recommended contractor is the previous provider of these services. The requested authorization amount was determined based upon the

contractor's pricing for the requested services.

If the City is unable to secure a contract, area nonprofit agencies would lose access to these capacity building resources.