

Motion Sheet

I move to amend Exhibit A – “Expenses by Category” table as follows:

1. On page 4, in the General category under Prohibited:
  - a. Amend the first bullet as follows:

“Gifts for staff, colleagues, contractors, or constituents (unless pre-approved for official or ceremonial recognition purposes **or valued at \$50 or less**).”
  - b. Amend the second bullet as follows:

“Donations or contributions **totaling \$50 or more** outside of the City organization, such as nonprofit organizations.”
2. On page 5, in the Software and IT Services category under Permissible:
  - a. Amend the first bullet as follows:

“Software and minor computer hardware may include the purchase of information technology items like laptops, monitors, or minor software licenses ~~such as software that the City owns and not a subscription service for software.~~”
  - b. Amend the second bullet as follows:

“All software purchases should be **communicated to** ~~coordinated with~~ Austin Technology Services to ensure they comply with all cybersecurity requirements and avoid duplicate resources.”
3. On pages 7-8, in the Unexpended Balance category, under Permissible:
  - a. Replace bullets 1 and 2 with a bullet containing the following:

**“Any surplus above \$50,000 remaining in a City-funded Council office account at the end of a fiscal year shall be allocated to a corresponding District Service Fund as described in the July 3, 2025 memo responding to Resolution No. 20241107-034, unless expressly authorized otherwise during the annual budget process.”**