

**Interlocal Agreement Between  
Travis County and the City of Austin for  
Booking and Related Services at the  
Travis County Central Booking Facility and Criminal Justice  
Center**

THIS AGREEMENT is entered into by and between Travis County, Texas, a political subdivision of the State of Texas (the "County") and the City of Austin, a Texas home rule city (the "City"), who are referred to together in this Agreement as the "Parties." This Agreement is made with reference to the following facts:

- A. The County and the City have each determined that it is mutually beneficial for the County to continue to provide booking, initial detention, and pretrial services for persons arrested by the Austin Police Department in Travis County who are taken to the Central Booking Facility.
- B. The County and the City resolve to maintain an efficient and equitable magistration process by providing magistration services at the Central Booking Facility. Accordingly, the City and the County will provide magistration services over the term of this agreement. The County will provide CAFA magistration services and phase-in those services over the course of this Agreement, as the City phases-out providing magistration services. The Parties anticipate that the County will provide all magistration services at the Central Booking Facility on October 1, 2025, after the expiration of this Agreement.
- C. The County and the City have each determined that it is mutually advantageous for the City to continue to provide less frequent magistration services, certain identification services, and certain testing services for arrested persons at the Central Booking Facility and Criminal Justice Center.
- D. The County and the City have been parties since 2006 to a series of interlocal agreements concerning booking, identification, detention, magistration, and related activities at the Central Booking Facility. The current interlocal agreement will expire January 31, 2025.
- E. The County and the City share the common goal of providing processes for the booking, identification, detention, testing, pretrial services, legal representation, and magistration of arrested persons at the Central Booking Facility and Criminal Justice Center that are effective and efficient while protecting the rights of arrested persons at the Central Booking Facility and Criminal Justice Center.
- F. The County and the City are authorized to enter into this Agreement by Chapter 791 of the Texas Gov't Code.

NOW, THEREFORE, in light of the facts stated above, which the Parties stipulate are true and correct, and in consideration of the mutual promises and undertakings contained herein and for other good and valuable consideration, the County and the City agree to the following terms and conditions:

## **1.0 EFFECTIVE DATE, TERM AND TERMINATION**

**1.01 Effective Date.** This Agreement becomes effective when approved by the governing authorities of the Parties and executed by their authorized representatives. Once executed, this Agreement shall have an effective date as of February 1, 2025 (the “Effective Date”).

**1.02 Term.** The initial term of this Agreement commences on February 1, 2025, and continues through September 30, 2025.

**1.03 Termination.** If either the Parties’ governing authorities does not appropriate funding for this Agreement during the term, or if either party has insufficient available funds to cover its costs for this Agreement during the term, then this Agreement shall automatically terminate at the end of the period for which both Parties have available appropriated funding for this Agreement. Each party shall promptly notify the other of any failure of that party’s governing body to appropriate funding for that party’s costs under this Agreement, or any reduction in that party’s appropriation to an amount insufficient for that party to pay its costs under this Agreement.

## **2.0 DEFINITIONS.** As used in this Agreement:

**2.01 “APD”** means the Austin Police Department.

**2.02 “Arrestee”** means a person who has been arrested by a peace officer and brought to the Central Booking Facility for booking, identification, detention, testing, Magistration, or other services as described in this Agreement.

**2.03 “Article 15.17”** means Art. 15.17 of the Texas Code of Criminal Procedure, including any amendments made during any term of this Agreement.

**2.04 “Booking”** means the intake process conducted by the County whereby an official record of the name and relevant details of an Arrestee are collected and entered into the jail management system of the Travis County Sheriff’s Office. “Booking record” means the resulting information obtained through the booking process. The “Number of Bookings” means the number of times the intake process was completed.

**2.05 “CAFA Magistration”** means a Magistration in which an Arrestee has legal counsel provided under the Counsel at First Appearance (“CAFA”) program created by the

County and supported by the Austin City Council in Resolution No. 20200409-30 and Resolution No. 20240829-143.

**2.06 “Central Booking Facility and Criminal Justice Center”** means that portion of 500 West 10th Street, Austin, Texas 78701, which is designated for the purpose of booking and detaining Arrestees, as well as conducting Magistration proceedings, including CAFA Magistration.

**2.07 “City Arrestee”** means an Arrestee who is brought to the Central Booking Facility by a City Officer.

**2.08 “City Officer”** means a peace officer employed by the City.

**2.09 “DACC Arrestee”** means a City Arrestee charged with a Class C misdemeanor offense under the jurisdiction of Downtown Austin Community Court, which is a division of the City of Austin Municipal Court with jurisdiction to adjudicate certain offenses within the City of Austin as provided in Austin City Code Section 2-10-32.

**2.10 “Fiscal Year”** means the one-year period beginning on October 1 of one calendar year and ending on September 30 of the next calendar year.

**2.11 “Identification Services”** means the storage and maintenance of fingerprints, palm prints, and mug shots.

**2.12 “City Magistrate”** means a judge of the City of Austin Municipal Court acting as a magistrate at the Central Booking Facility and Criminal Justice Center under authority of state law.

**2.13 “County Magistrate”** means a magistrate employed by Travis County acting as a magistrate at the Central Booking Facility and Criminal Justice Center under authority of state law.

**2.14 “Magistration”** means the performance of judicial duties that a magistrate is authorized to perform under Art. 15.17 and under this Agreement, and includes: informing an Arrestee of accusations and rights; allowing an Arrestee access to counsel in connection with an Art. 15.17 proceeding; admitting an Arrestee to bail as provided by law; issuing commitment orders; reviewing probable cause affidavits for arrest and search warrants; issuing protective orders; and other judicial acts required under this Agreement. An Arrestee has been “magistrated” on a charge when, following arrest on the charge, the Arrestee has been brought before a magistrate and the magistrate has carried out the duties prescribed by Art. 15.17 of the Code of Criminal Procedure regarding that charge.

**2.15 “Pretrial Services”** means the functions performed by the Travis County Pretrial Services Office to determine an Arrestee’s eligibility for release on bond and the conditions

of release, an Arrestee's indigency status, and whether an Arrestee is eligible for court-appointed counsel.

**2.16 "Phlebotomist"** means personnel enumerated under Section 724.017 of the Transportation Code who are authorized to take blood from Arrestees for purposes of determining blood alcohol concentration.

**2.17 "Sheriff"** means the Travis County Sheriff and includes members of the Travis County Sheriff's Office under the control and supervision of the Travis County Sheriff or her designee. The Sheriff is a component part of the County for purposes of this Agreement.

### **3.0 OPERATION OF THE CENTRAL BOOKING FACILITY AND CRIMINAL JUSTICE CENTER**

**3.01 Compliance With Jail Standards.** The County agrees to operate and maintain the Central Booking Facility and Criminal Justice Center in compliance with requirements of the Texas Commission on Jail Standards.

**3.02 Operating Schedule.** The County shall operate the Central Booking Facility on a twenty-four (24) hour basis, seven (7) days a week. Except as otherwise provided herein, Central Booking Facility staff shall receive, hold and house all City Arrestees tendered to them by City Officers and accepted by the Sheriff.

**3.03 Designated Spaces for City Activities.**

- A. The County will provide the City with use of the space at the Central Booking Facility and Criminal Justice Center that County will share with City to conduct Magistration proceedings under this Agreement.
- B. The County will provide the City with use of the space at the Central Booking Facility designated by County for arrest review and report writing by the APD. With approval of the County, the City may perform renovations to the arrest review space at its expense.
- C. The County will provide data and phone lines at the Central Booking Facility and Criminal Justice Center for City usage as shared by the County with the City.
- D. The County will provide an appropriate space for the City to perform phlebotomy services as described in this Agreement.

- E. The County will allow the City to use available interview rooms and the line-up room located within the Central Booking Facility and/or the Travis County Jail for purposes related to this Agreement.
- F. The County may change the Magistration or arrest review spaces designated by County if done as part of a remodeling or reconfiguring of the Central Booking Facility and Criminal Justice Center.
- G. The County and City authorize their designees to adjust the space for services under this Agreement as needed, upon mutual agreement.

The County will provide to the City a diagram or floor plan describing the space used by the City at the Central Booking and Criminal Justice Center, as well as a description of data ports and phone lines. The County and the City, through their designees can adjust the space as needed.

- H. The County and the City agree that any future additional space needs by either party will be jointly planned and will be subject to funding by both the City and the County.
- I. The County will provide twelve (12) parking spaces for City Magistrates and City staff within the County's parking garage located in the block between 9th and 10th Streets and Nueces and San Antonio Streets. The County will, upon request, provide security escorts to/from the parking garage for City Magistrates and City staff at the transition of work shifts beginning at 10:00 pm and 6:00 a.m. Should the City change from those shift start times for its Magistrates and staff, the parties agree to meet and confer concerning security escorts for those shifts.
- J. The County will designate fifteen (15) parking spaces in its San Antonio Street parking garage for use from 6:00 p.m. to 6:00 a.m. by City Officers who are booking prisoners. The City will designate street parking spaces for law enforcement prisoner booking on 10th Street, between Nueces and San Antonio Streets, and on the east curb line of San Antonio Street between 9th and 10th Street.

**3.04 Access to Technology Resources.** Magistrates and staff of the Austin Municipal Court working at the Central Booking Facility and Criminal Justice Center shall continue to have access to existing equipment and technology at the Central Booking Facility and Criminal Justice Center used by them during the term of the prior interlocal agreement ending January 31, 2025, in order to perform Magistration services, including videoconference Magistration.

**3.05 Internet and Network Connectivity.** The County and the City will maintain a network connectivity link. Except as may be provided in a separate written agreement between the parties, the cost of maintaining the connectivity link and the equipment

purchased for that system shall be borne by the party that incurred the expense. The County will operate and maintain an identification system that provides electronic images of fingerprints. The City shall continue to provide the County use of and access to the City's digitized mug shot system via a network connection link. The City shall provide the equipment necessary to capture, process and transmit digitized mug shot images to the City's database. The City shall continue to allow The County access to its digitized mug shot database. The City shall cooperate with the County to facilitate the provision of workstation mapping to allow the Central Booking Facility staff to view digitized mug shot images at the Central Booking Facility release desk. Parties agree and acknowledge that the County is authorized to use, publish, and release mug shot images of County arrestees in any manner County determines and does not need prior authorization from the City.

**3.06 Parking and Security.** If parking is not available within the sallyport for a City Officer delivering a City Arrestee to be booked, the Sheriff should escort the City Arrestee from the sallyport into the Central Booking Facility while the City Officer parks their vehicle outside the sallyport. As soon as the City Officer has parked their vehicle, the City Officer shall retake custody of the City Arrestee to continue the booking process. The Sheriff's escort of a City Arrestee from the sallyport as described herein shall not be deemed acceptance of the City Arrestee by the County for the purpose of booking and confinement and County shall retain the right not to accept the City Arrestee as otherwise provided in this Agreement or by law. The purpose of this section is to expedite the Arrestee's entry into the facility, and to prevent Arrestees from being walked into the facility from areas outside the enclosed sallyport.

**3.07 Maintenance and Housekeeping.** The County will provide maintenance, housekeeping, utility service and garbage pickup for the City-designated spaces used for Magistration and arrest review. The County will provide all furnishings within the designated Magistration and arrest review spaces and shall be responsible for maintenance and replacement of such items. Furnishings means all office furniture, office equipment and supplies, and includes but is not limited to word/data processing equipment, desks, chairs, filing cabinets, bookcases, and tables.

**3.08 Renovations.** The City shall make no renovation, alteration or repair to Central Booking Facility and Criminal Justice Center fixtures or furnishings without prior authorization from the County's Facilities Management Department.

## **4.0 INTAKE AND INITIAL PROCESSING OF CITY ARRESTEES**

**4.01 Acceptance of City Arrestees.** Except as provided in Sections 4.06 and 4.07 of this Agreement, the County will take into custody and hold in accordance with state law all City Arrestees for whom the City has met the intake requirements in Section 4.03 of this Agreement. Provided, however, that the County is not required by this Agreement to detain in custody a City Arrestee longer than 48 hours if the City Arrestee has met the requirements for release as provided in the Texas Code of Criminal Procedure.

**4.02 Equal Priority.** The County shall give City Arrestees equal priority with other Arrestees in the admission and custodial policies of the Central Booking Facility and Criminal Justice Center.

**4.03 Intake Requirements for City Arrestees.** A City Officer who presents a City Arrestee at the Central Booking Facility shall provide complete and accurate information as required by the County for all City Arrestees brought to the Central Booking Facility. City Officers will complete and submit probable cause affidavits to support arrests as soon as reasonably possible following arrest in order to timely magistrate individuals according to the requirements of Article 15.17.

**4.04 Identification Services.** The County will fingerprint and photograph all City Arrestees, except that the County shall not be required to fingerprint and photograph a City Arrestee being booked on Class C misdemeanor charges only and who was fingerprinted and photographed within the preceding one-year period. The City will process and file all photographs. The City shall classify and file all fingerprints and mug shots. For these purposes the terms "prints" and "photographs" shall include all media, including electronic and digitized media as may be appropriate to maintain optimum efficiency, and as agreed upon by the City and the County.

**4.05 Identification Numbers.** The parties shall continue using the APD identification number as the primary identifier in the local criminal justice process for all Arrestees. The APD shall provide the APD identification number to the County. County shall maintain the state mandated Incident Tracking Number (TRN\TRS) and the APD identification number in the Booking Record. Parties further agree and acknowledge that the County is authorized to use, publish, and release mug shot images of County arrestees in any manner County determines and does not need prior authorization from the City.

**4.06 City Arrestees with Medical Conditions.**

- A. At the time of intake, a City Officer presenting a City Arrestee at the Central Booking Facility shall notify the Central Booking Facility intake staff of medical conditions potentially affecting the City Arrestee, including (1) any known or suspected injuries to the person, (2) any known or suspected illnesses of the person, (3) any use by City Officers of intermediate weapons on the Arrestee, (4) any strikes to the Arrestee's head by City Officers, (5) any health complaints made by the person, or (6) any medical treatment administered to the person.
- B. The Sheriff may refuse to accept a City Arrestee for booking into the Travis County Jail when, in the judgment of the Sheriff, medical attention is necessary before the person's confinement. If the Sheriff refuses to accept a City Arrestee because the City Arrestee needs medical attention prior to confinement, the City shall transport the City Arrestee for hospitalization and/or medical treatment before again presenting the City Arrestee for booking.

- C. After a City Arrestee has been booked and accepted by the Sheriff for confinement, the County shall provide routine medical attention within the reasonable capabilities of County medical staff on duty in the Central Booking Facility. If a City Arrestee requires hospitalization and/or medical treatment beyond the capacity of the Central Booking Facility staff, the City shall be financially responsible to pay for such hospitalization and/or treatment prior to Magistration and presentation of the magistrate's commitment order to the Sheriff. Should any such expense be incurred by the County, the City shall reimburse the County upon request. This Agreement does not create any City liability to third parties for payment of treatment costs of persons taken to a hospital or other treatment provider.
- D. Upon the City's request, and only after the arrestee has been magistrated, the Sheriff shall assign an officer to guard a City arrestee transported for medical treatment prior to booking. Upon request of the City, the Sheriff, at her sole discretion, may assign a Sheriff's officer to guard a City Arrestee who has been transported to a hospital by City Officers for medical treatment prior to booking. Prior to Magistration, the County shall not be responsible for any costs associated with the hospitalization and/or treatment of such City Arrestee kept under guard by Sheriff's officers and should any such expense be incurred by the County, the City shall reimburse the County upon request. The City shall not be responsible for any expenses arising from the negligent or illegal acts of County employees.
- E. During all times when the County is responsible for conducting Magistrations at the Central Booking Facility, the County will, upon request of the City, arrange for a County Magistrate to conduct a Magistration of a City Arrestee who has been admitted to the hospital for medical treatment prior to booking ("hospital Magistration"). The County agrees that hospital Magistrations will take place as soon as reasonably practicable after the City makes the request. Hospital Magistrations may be virtual or may take place in-person at the hospital. The City and the County agree to cooperate to ensure that hospital Magistrations occur as soon as practicable after the required state public safety and pre-trial services reports are complete.

**4.07 Refusal to Accept City Arrestees.** The Sheriff may refuse to accept into custody any City Arrestee (i) who is in need of medical attention prior to confinement, (ii) for whom the required booking data has not been completely and accurately furnished in the required format, or (iii) about whom County staff has a reasonable belief that the person is not lawfully being detained. The Sheriff may reverse the acceptance of a City Arrestee who is in confinement in lieu of paying a monetary fine after conviction and commitment by a City court if a magistrate has not conducted a hearing on the issue of the indigency of that person and found the person financially able to pay the fine. Nothing contained in this



Agreement requires the Sheriff to hold any person in custody contrary to the Constitution and laws of the United States or the State of Texas.

**4.08 Information Sharing.** The City and the County shall share information among themselves to facilitate modifications to their reporting requirements, data entry forms, software and hardware of the Central Booking Facility and Criminal Justice Center. The City and the County shall also consult with each other prior to modifying their respective software and hardware, form design, or reporting requirements when these modifications may impact the other's software, hardware, form development or reporting requirements, unless the modification is mandated by federal or state regulations or law. During design and before final approval of any modification of any form design of shared forms, data elements, reporting requirements, software or hardware used in the Central Booking Facility and Criminal Justice Center operations, the party proposing the modifications shall notify the other party in writing of the details of the proposed modifications and allow the other party a reasonable time, considering the size and complexity of the proposed modifications, to review the modifications, evaluate all aspects of the impact of the proposed modifications on that party, and develop suggestions about how to eliminate or minimize any adverse impact and advise the proposing party of the results of the review and evaluation and the suggestions developed, unless the modification is mandated by federal or state regulations or law and no notification will be required. In the event federal or state regulations or law require the City or County to modify existing software or hardware, form design, or reporting requirements, then the affected party shall promptly notify the other party of those required modifications. City and County shall cooperate in both reaching the goals of the proposing party's modifications and minimizing the adverse impact on the other party.

**4.09 Booking and Detention for Other Entities.** This Agreement does not limit the authority of the Sheriff to perform booking or detention services for other governmental entities.

## **5.0 MAGISTRATION AND OTHER ACTIVITIES FOLLOWING INITIAL INTAKE**

### **5.01 City & County to Provide Magistrations.**

- A. The City will provide Magistrations for Arrestees at the Central Booking Facility and Criminal Justice Center in accordance with applicable state and federal law and this Agreement, including the Magistration Schedule attached as Exhibit A. The County will provide Magistrations for Arrestees at the Central Booking Facility and Criminal Justice Center in accordance with applicable state and federal law and this Agreement, including the Magistration Schedule attached as Exhibit A.
- B. Notwithstanding the foregoing, the Parties acknowledge that Travis County Magistrates, Travis County Justices of the Peace and other judges and certain

other officials retain the powers of their respective offices to provide Magistrations, in accordance with Article 2.09 of the Code of Criminal Procedure, in the event these services are utilized in lieu of Magistration by City or County Magistrates under this Agreement.

**5.02 County to Provide Pretrial Services.** The County will provide Pretrial Services for Arrestees at the Central Booking Facility and Criminal Justice Center and will make available to Magistrates prior to Magistration such financial and criminal history for Arrestees as required by law.

**5.03 Magistration Schedule.** Absent hazardous conditions caused by weather or other operating conditions that would prevent an individual involved in the Magistration process from traveling to or working in the Central Booking Facility and Criminal Justice Center, City Magistrates and County Magistrates shall provide Magistration at the Central Booking Facility and Criminal Justice Center in accordance with the agreed upon schedule as outlined in Exhibit A, Magistration Schedule. The City and the County authorize their designees to adjust the Magistration schedule as needed, upon mutual agreement.

**5.04 Conduct of City Magistration Proceedings.** While acknowledging that City Magistrates have final authority under state law to conduct Magistrations by videoconference as well as in-person, the County expects that Magistrations conducted by City Magistrates will occur in-person unless the City Magistrate conducting the Magistration determines there is a medical or security-related reason to conduct the Magistration by videoconference. The City will document whether each Magistration is conducted by videoconference (the City Magistrate is not in the courtroom) or in-person in the courtroom. City Magistrates shall record the time at which Magistration for each Arrestee is completed. City shall provide all support services for the City Magistrates' duties, including, but not limited to, interpreter services.

**5.05 Access to Magistration Proceedings by Attorneys and the Public.** The County shall be responsible for providing access to Magistration proceedings by attorneys and members of the public as may be required by law.

**5.06 CAFA Magistrations.** For CAFA Magistrations only, this Section supersedes any contrary provisions in this Article 5. Except as mutually agreed by the Parties or their designees during the term of this Agreement, City Magistrates will not be expected to conduct CAFA Magistrations. In the event the Parties agree that City Magistrates will conduct CAFA Magistrations, then those CAFA Magistrations will be conducted subject to the following conditions:

- A. City Magistrates agree to conduct CAFA Magistrations in person rather than by videoconference. The County shall provide interpreter services for CAFA Magistrations.

- B. During CAFA Magistrations, there will be set dockets to allow for appropriate scheduling of staff.
- C. The County will furnish adequate administrative and custodial support at the Central Booking Facility and Criminal Justice Center to manage the movement and custodial control of Arrestees receiving CAFA services efficiently and provide for the safety and security of all City personnel.

**5.07 Magistration of City Arrestees on Class C Misdemeanor Charges.**

- A. City Magistrates may arraign City Arrestees at the Central Booking Facility and Criminal Justice Center for Class C misdemeanor offenses within the jurisdiction of the Austin Municipal Court. In such cases, the Sheriff will collect fines and fees for such cases, and the Sheriff and a City Magistrate clerk will reconcile all such collections daily. In such cases, the City is responsible for transportation of funds and documentation from the Central Booking Facility and Criminal Justice Center to the City of Austin Municipal Court.
- B. In the event that a City Magistrate is not available at the Central Booking Facility to timely magistrate a City arrestee arrested on Class C misdemeanor charges, the City and County agree to work together to ensure timely magistration or release of the arrestee through one of the following mechanisms (in order of preference): (1) the Sheriff will present the arrestee for virtual magistration when such a magistration can be arranged with a City Magistrate who is not present at the Central Booking Facility; (2) the Sheriff will have the arrestee ready for transport along with the DACC arrestees as set forth in Paragraph 5.08; or (3) the arrestee will be released to appear at the Austin Municipal Court.

**5.08 DACC Arrestees.** The City shall identify and clearly designate to the Sheriff all DACC Arrestees at the time such Arrestee is presented for booking and detention at the Central Booking Facility. DACC Arrestees will not be magistrated at the Travis County Criminal Justice Center. The Sheriff will have City DACC Arrestees ready for transport upon arrival of City officers on weekdays at 7:30 A.M. DACC Arrestees booked into the Central Booking Facility between 9:00 P.M. on Sunday and 8:00 A.M. on Friday will be detained at the Central Booking Facility for transport by City Officers to the Downtown Austin Community Court for Magistration. Arrestees detained for DACC shall be transported to DACC by the City and if refused by the City will be released to Appear. DACC Arrestees booked into the Central Booking Facility between 8:00 A.M. on Friday and 9:00 P.M. on Sunday will be released to appear at the Downtown Austin Community Court,. This schedule is designed to coincide with the current days and hours of operation of the Downtown Austin Community Court. If the operating days and/or hours of the Downtown Austin Community Court change, the Parties may change the schedule by mutual agreement without the requirement of a written amendment of this Agreement. The City expressly acknowledges and agrees that detention of DACC Arrestees pending transport by City Officers to the Downtown Austin Community Court is pursuant to City

policy and City shall be responsible for any liability resulting from the policy, unless the liability arises from the negligent or illegal acts of County employees. The Parties expressly acknowledge and agree that the Sheriff retains the right at all times to manage the Arrestee population at the Central Booking Facility and Criminal Justice Center at all times, which includes the right to release City DACC arrestees to appear at the Downtown Austin Community Court as conditions warrant.

#### **5.09 Intoxilyzer Testing of Arrestees.**

- A. The City shall provide two (2) intoxilyzers for use by any officer administering a breath test to an Arrestee charged with Driving While Intoxicated, Boating While Intoxicated, or to an Arrestee charged with an offense where intoxication is an element.
- B. The City shall provide a chemist to maintain and certify the intoxilyzer instruments. The chemist shall be made available to testify in court as required.
- C. County shall provide one recording system for the use of any officer testing persons charged with Driving While Intoxicated, Boating While Intoxicated or to an Arrestee charged with an offense where intoxication is an element, to be located within the Central Booking Facility. This recording system will be serviced and maintained by County.

#### **5.10 Blood Draws of Arrestees.**

- A. The City shall provide phlebotomists for administering blood draws from Arrestees, and may utilize qualified City personnel or contracted third-party personnel for such work. Any third-party medical staffing agency contracted by the City for this purpose must provide proof of all standard insurance coverages associated with phlebotomy services. The City shall be responsible for managing the administration of blood draws conducted at the Central Booking Facility, and will inform TCSO of the name of the third-party medical staffing agency if any utilized. The phlebotomist shall be made available to testify in court as required.
- B. The County shall provide suitable space for the administration of blood draws at the Central Booking Facility including a testing area, secure storage area, and all other required elements. Funding for blood draws at the Central Booking Facility shall be allocated in accordance with the cost model to this Agreement.
- C. Blood draw services will be provided 9:00 P.M. to 5:00 A.M. from Tuesday evenings through Sunday mornings. This schedule can be altered upon agreement of the Parties. Both City Officers and the Sheriff may utilize these phlebotomy services for Arrestees at the Central Booking Facility during these hours. Other agencies bringing Arrestees to the Central Booking Facility may

utilize these phlebotomy services to the extent provided under separate agreements with the City. Provided, however, that APD and TCSO will have priority if multiple agencies are requesting phlebotomy services at the same time.

**5.11 Cooperation in Filing Cases.** The Parties agree to cooperate in procedures for the filing of criminal cases in the appropriate court having jurisdiction of the offense. The parties further acknowledge that neither the City of Austin Municipal Court nor its Clerk will retain documents in cases that are higher level offenses than Class C misdemeanors.

**5.12 City Access to Arrestees.** Subject to limitations imposed by courts and routine Central Booking Facility procedures, the County shall provide City Officers access at the Central Booking Facility to all Arrestees consistent with their rights guaranteed by the Constitution and laws of the United States and the State of Texas. The County shall also permit a City Officer to assume custody of an Arrestee for a lawful purpose related to an active law enforcement or criminal prosecution activity, provided that the City Officer complies with routine Central Booking Facility procedures. In any such instance the City shall assume responsibility and liability for the Arrestee while in the custody of APD.

**5.13 Other Matters.** During this Agreement:

- A. City Magistrates are not required to: conduct CAFA magistrations except as provided in Section 5.06; conduct bond modifications or bond revocation hearings except as part of a CAFA Magistration; or appoint legal counsel for arrestees.
- B. City Magistrates shall continue to provide virtual reviews of arrest warrants and search warrants for the Travis County Sheriff's Office only when they are scheduled to perform Magistrations at the Central Booking Facility pursuant to Exhibit A.
- C. If the City identifies critical court staff shortages that impair its ability to timely perform magistration services as required by this Agreement, the County agrees to support City magistrates and the magistration process as needed to ensure 24/7 operation of the Central Booking Facility and Criminal Justice Center by providing court clerk staff. The City will make its best efforts to provide County with 48 hours' notice of any critical court staff shortages so that the parties work together to ensure 24/7 operation of the Central Booking Facility. As County has agreed to credit 100% of the City budget for these services, the City will reimburse the County for County staff time in the amount of two times the County costs plus administrative costs of 6.5% in order to assist with City magistrations ("Additional County Services"). The City will reimburse County for these Additional County Services provided by County upon receipt of a complete and correct invoice to be provided by County no later than November 15, 2025 for shifts occurring between February 1, 2025 and September 30, 2025

that identifies those shifts for which the City cannot provide staff due to critical staff shortages. The City shall pay the invoice no later than December 31, 2025.

## **6.0 CITY PAYMENTS TO COUNTY**

**6.01 Payment.** The Parties agree that the City shall pay the County a total of \$7,191,323 on or before September 30, 2025. The Payment by City shall be made in two equal payments, with the first payment of \$3,595,661.50 due on or before May 31, 2025 and the second payment of \$3,595,661.50 due on or before September 30, 2025.

**6.02 Data Reporting.** The County shall provide to the City a quarterly accounting showing:

- A. The number of City Arrestees presented for booking that the Sheriff declined to accept for medical reasons, showing for each City Arrestee the reason(s) for refusal, such as an injury or medical reason, but without identifying the individual; and
- B. The total Number of Bookings processed through the Central Booking Facility and Criminal Justice Center for the quarter and cumulatively for that fiscal year, including charge offense levels and warrants for each; and
- C. The total Number of Bookings of City Arrestees processed through the Central Booking Facility and Criminal Justice Center for the quarter and cumulatively for that fiscal year, including charge offense levels and warrants for each.

## **7.0 OTHER TERMS AND CONDITIONS.**

### **7.01 Responsibility for Losses.**

- A. The County and the City each acknowledge that it is self-insured for some losses at the execution of this Agreement.
- B. The City shall not be liable for any claims, damages and attorney fees arising from the negligent or illegal acts of County employees in relation to the operation of the Central Booking Facility and Criminal Justice Center or arising from any condition of the Central Facility Booking and Criminal Justice Center that result from County facilities, policies, practices or operations. The County shall not be liable for any claims, damages and attorney fees arising from the negligent or illegal acts of City employees in relation to the operation of the Central Booking Facility and Criminal Justice Center or arising from any condition or operation of the Central Booking Facility and Criminal Justice Center that result from City facilities, policies, practices or operations.

- C. Except as otherwise provided herein, if both the County and the City are determined to be liable for any claims, damages or attorney fees arising from the negligent or illegal acts of either City or County employees under this Agreement, the City and the County agree to apportion their liability between themselves as determined by the court adjudicating the matter or as agreed in any settlement.
- D. If any City Officer or employee suffers any job-related injury or illness while on duty, City shall be at risk for the liability for the loss under its workers compensation self-insurance fund. If any County employee suffers any job-related injury or illness while on duty, County shall be at risk for the liability for the loss under its workers compensation self-insurance fund.
- E. The County shall be responsible for all property losses that result from damage that would be covered by fire and casualty insurance coverage offered by a commercial insurance company. Any insurance proceeds paid to County that relate to damages to the designated Magistration space or arrest review space shall be used by County to repair the damages and restore the designated Magistration space or arrest review space to its condition before the damage without regard to fault.

#### **7.02 Coordination by the Parties.**

- A. City and County shall each appoint up to six (6) representatives each to meet regularly to review Central Booking Facility and Criminal Justice Center operations and issues.
- B. The Parties further agree to meet and confer on any pilot projects that relate to magistration or booking or other initiatives proposed by either party to occur during the term of this Agreement that could create additional costs to the other party or that could require changes to existing processes or procedures by the other party. Such initiatives may include, without limitation, pilot projects such as virtual magistration that would create the need for additional resources from the County or the City. Because this Agreement does not contemplate the implementation of any pilot projects other than CAFA, should any additional costs be incurred by the County or the City from the implementation of such pilot projects, the County and the City shall meet and confer to discuss the additional costs resulting from such pilot project. Either party may request payment for identifiable costs associated with the implementation or operation of any such pilot project which, if accepted, shall be addressed in a separate agreement.

**7.03 Investigations of Complaints/Grievances.** The County shall investigate Arrestee grievances and/or complaints in accord with County policy. The County shall also investigate in accordance with state law all incidents of death or serious bodily injury

involving an Arrestee at the Central Booking Facility and Criminal Justice Center. The County will cooperate with the City to facilitate joint investigations or separate investigations by the City when it is reasonably likely that City personnel or City Arrestees are involved.

**7.04 Records.** City and County agree to access and mutual inspection of any and all records relevant to the Central Booking Facility and Criminal Justice Center, excluding City and County internal memoranda and files otherwise exempted by law from public disclosure, pursuant to the City and County's respective procedures.

**7.05 Breach.** The failure of either party to comply with the terms and conditions of this Agreement shall constitute a breach of this Agreement. Provided, however, neither party shall be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: Acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, breakdown of communication facilities, breakdown of internet service provider, natural catastrophes, severe weather events, governmental acts or omissions, fire, explosion, or general lack of availability of raw materials or energy.

**7.06 No Waiver.** The waiver by either party of a breach of this Agreement shall not constitute a continuing waiver of such breach or of a subsequent breach of the same or a different provision, unless so stipulated by the party not in breach of this Agreement.

**7.07 Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the Parties created hereunder are stipulated by the Parties to be performable in Travis County, Texas.

**7.08 Notices.** All notices sent pursuant to this Interlocal Agreement shall be in writing and may be hand delivered, sent by registered or certified mail, postage prepaid, return receipt requested, or sent by electronic transmission. Notices to the County required by this Agreement shall be delivered or sent to:

Sheriff Sally Hernandez (or successor)  
Travis County Sheriff's Office  
P.O. Box 1748  
Austin, Texas 78767

And to:

Jacqueline van Wormer (or her successor)  
Travis County Innovative Justice & Program Analysis Department  
P.O. Box 1748  
Austin, Texas 78767



With a copy to:

Delia Garza, County Attorney (or successor)  
P.O. Box 1748  
Austin, Texas 78767

Notices required to be sent to the City pursuant to this Agreement shall be delivered or sent to:

Chief of Police  
Austin Police Department  
715 East 8th Street  
Austin, Texas 78701

And to:

Michelle Schmidt (or successor)  
Assistant Director, Austin Police Department  
P.O. Box 689001  
Austin, Texas 78768-9001

With a copy to:

City Attorney, City of Austin  
P.O. Box 1088  
Austin, Texas 78767

When notices sent are hand delivered, notice shall be deemed effective upon delivery. When notices are mailed by registered or certified mail, notice shall be deemed effective three (3) days after deposit in a U.S. mailbox or at a U.S. post office. Either party may change its address for notice under this Agreement by providing a notice of the change in compliance with this paragraph to all other party.

**7.09 Current Revenues.** The City shall pay the County for costs rendered by the County from current revenue funds appropriated or available for the purpose of this Agreement.

**7.10 Legal Construction; Severability.** In any dispute over the meaning or application of any term of this Agreement, the Parties stipulate that all terms of this Agreement will be deemed to be jointly drafted by both Parties. If any one or more of the provisions contained in this Agreement shall for any reason be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

**7.11 Entire Agreement.** Except as provided in Section 1.0, this Agreement supersedes any and all other agreements, either oral or in writing, between the Parties with respect to the subject matter hereof and contains all of the covenants and agreements between the Parties with respect to said matter. Each party to this Agreement acknowledges that no representations, inducements, promises, agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any party which is not embodied herein and that no other agreements, statement, or promise not contained in this Agreement shall be valid or binding. No modification concerning this instrument shall be of any force or effect unless made in a writing signed by authorized representatives of the Parties. No official, representative, agent or employee of the County, has any authority to modify this Agreement except pursuant to express authority to do so granted by the Commissioners Court of Travis County.

**7.12 Exhibits.** The following exhibits are incorporated into this Agreement and constitute promised performances of the parties to this Agreement:

Exhibit A: Magistration Schedule

**7.13 Parties Authorized and Bound.** This Agreement shall be binding upon and inure to the benefit of the Parties and their respective employees, agents, legal representatives, successors and assigns to the extent permitted by this Agreement. Each party confirms that its respective governing body has duly authorized this Agreement.

**7.14 No Third-Party Rights Created.** This Agreement creates rights, obligations, and remedies solely between the named Parties, and does not create any third-party beneficiary rights or other rights, express or implied, in favor of any other person or entity.

AGREED TO AND EXECUTED by the Parties through the signatures of their authorized representatives below, and effective as provided in Paragraph 1.01 when executed by all Parties.

TRAVIS COUNTY, a political subdivision  
of the State of Texas

THE CITY OF AUSTIN, a Texas home rule  
city

By: \_\_\_\_\_  
Andy Brown, County Judge

By: \_\_\_\_\_  
T.C. Broadnax, Jr., City Manager

Date: \_\_\_\_\_, 2025

Date: \_\_\_\_\_, 2025

TRAVIS COUNTY SHERIFF'S OFFICE

By: \_\_\_\_\_  
Sally Hernandez,  
Travis County Sheriff

Date: \_\_\_\_\_, 2025

**Exhibit A**

**Magistration Schedule**

# February

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
2 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	3 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	4 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	5 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	6 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	7 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	8 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
9 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	10 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	11 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	12 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	13 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	14 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	15 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
16 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	17 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	18 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	19 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	20 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	21 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	22 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
23 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	24 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	25 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	26 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	27 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	28 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	

# March

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	3 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	4 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	5 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	6 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	7 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	8 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
9 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	10 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	11 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	12 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	13 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	14 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	15 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
16 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	17 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	18 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	19 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	20 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	21 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	22 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
23 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	24 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	25 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	26 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	27 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	28 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	29 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
30 TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	31 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA					

# April

## 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<sup>1</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>2</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>3</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>4</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>5</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
<sup>6</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>7</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>8</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>9</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>10</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>11</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>12</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
<sup>13</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>14</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>15</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>16</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>17</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>18</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>19</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
<sup>20</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>21</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>22</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>23</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>24</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>25</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>26</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA
<sup>27</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>28</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	<sup>29</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	<sup>30</sup> TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-2pm NO CAFA		

# May

# 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
				8	9	10
4	5	6	7	8	9	10
TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
11	12	13	14	15	16	17
TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
18	19	20	21	22	23	24
TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
25	26	27	28	29	30	31
TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA CoA 6am-3pm NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA

# June

## 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	2 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	3 TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b> CoA 6am-2pm <b>NO CAFA</b>	4 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	5 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	6 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	7 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
8 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	9 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	10 TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b> CoA 6am-2pm <b>NO CAFA</b>	11 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	12 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	13 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	14 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
15 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	16 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	17 TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b> CoA 6am-2pm <b>NO CAFA</b>	18 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	19 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	20 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	21 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
22 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	23 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	24 TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b> CoA 6am-2pm <b>NO CAFA</b>	25 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	26 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	27 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	28 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
29 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	30 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>					



# July

# 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	2 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	3 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	4 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	5 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
6 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	7 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	8 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	9 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	10 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	11 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	12 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
13 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	14 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	15 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	16 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	17 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	18 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	19 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
20 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	21 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	22 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	23 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	24 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	25 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	26 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
27 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	28 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	29 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	30 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	31 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA		

# August

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<sup>1</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>2</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
<sup>3</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>4</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>5</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>6</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>7</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>8</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>9</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
<sup>10</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>11</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>12</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>13</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>14</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>15</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>16</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
<sup>17</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>18</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>19</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>20</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>21</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>22</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>23</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
<sup>24</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>25</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>26</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>27</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>28</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>29</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>	<sup>30</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>
<sup>31</sup> TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am <b>NO CAFA</b>						

# September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	2 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	3 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	4 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	5 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	6 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
7 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	8 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	9 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	10 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	11 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	12 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	13 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
14 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	15 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	16 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	17 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	18 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	19 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	20 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
21 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	22 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	23 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	24 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	25 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	26 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	27 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA
28 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	29 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA	30 TC 5am – 2pm CAFA TC 2pm – 11pm CAFA CoA 10pm-6am NO CAFA				