



Recommendation for Action

File #: 23-3136, Agenda Item #: 11.

11/9/2023

Posting Language

Authorize negotiation and execution of a contract for Rightfax managed services with Open Text Corporation d/b/a Open Text Inc., for a term of five years, in an amount not to exceed \$500,000.

[Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Communications and Technology Management.

Fiscal Note

Funding in the amount of \$80,905 is available in the Fiscal Year 2023-2024 Operating Budget of Communications and Technology Management. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Sole Source.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The contract will provide cloud-based services that will allow the city to move its fax infrastructure from on-premise to Open Text's cloud solution. Rightfax managed services will reduce the City's overall costs compared to maintaining an on-premises solution and improve data security. RightFax is the current fax solution used by the City.

OpenText is the exclusive contractor that offers RightFax managed services.