



City of Austin

Recommendation for Action

File #: 25-1239, **Agenda Item #:** 46.

7/24/2025

Posting Language

Authorize a contract for evaluation of facilities for Austin Energy with HDR Engineering, Inc., for an initial term of two years with up to three 1-year extension options in an amount not to exceed \$850,000. Funding: \$28,333 is available in the Operating Budget of Austin Energy, and funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$28,333 is available in the Fiscal Year 2024-2025 Operating Budget of Austin Energy.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals solicitation RFP 1100 DPL3000REBID for these services. The solicitation was issued on February 17, 2025, and closed on March 27, 2025. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=142124.

MBE/WBE:

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

July 17, 2025 - To be reviewed by the Electric Utility Commission.

Additional Backup Information:

This contract will provide Austin Energy with a strategic plan for its facilities. The first phase of the plan will include a baseline condition assessment of owned and leased properties, including office spaces, dispatch locations, distribution centers, warehouses, payment centers, revenue measures and controls, metering operations, and service centers. The assessment will examine how current facility locations impact outage response times. The report from the first phase will provide foundational knowledge for the second phase, which will focus on findings analysis and strategic recommendations.

Overall, the plan will support Austin Energy's operational efficiency and long-term utility management over the next ten years to meet the demands of Austin's rapid growth and energy customers. The plan will guide Austin Energy in shaping real estate that enables efficient crew deployment, easy access to materials, and rapid outage response. This forward-looking planning effort is critical for maintaining industry standards, improving operational readiness, and proactively managing long-term growth in alignment with the city's needs.

An evaluation team with expertise in this area evaluated the offers and scored HDR Engineering Inc. as the best to provide these services based on Price Proposal, Small Business Preference, Local Business Preference, Project Concept and Strategy, Offeror Experience, and Personnel Experience.