

## **MEMORANDUM**

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TO: City Council Members

FROM: Jonathan Tomko

Planning Department

DATE: October 1, 2024

The case above has been scheduled for the October 10, 2024, City Council hearing. Staff would like to request a postponement of the above-mentioned case to October 24, 2024 to properly notice the case.

The postponement request was made in a timely manner and meets the City Council policy.