

- 32 (B) The city auditor shall establish an ongoing means for employees to submit
33 suggestions for review or operational improvement.
- 34 (C) The city auditor shall contract with an external consultant with expertise in
35 municipal audits and collaborate with the consultant to perform each
36 comprehensive efficiency assessment.
- 37 (D) Each comprehensive efficiency assessment shall include:
- 38 (1) analysis of the efficiency of City operations, management structure,
39 functions, programs, services, and policies, including a cost-benefit
40 analysis where appropriate;
- 41 (2) analysis of City contracting practices and opportunities for increased
42 efficiency;
- 43 (3) determination of whether City contractors are meeting uniform
44 standards for performance metrics, documentation of required
45 deliverables, and accounting of expenditures;
- 46 (4) identification of and recommendations for cost savings and
47 performance enhancements within City departments;
- 48 (5) analysis of efforts toward continuous improvement and managing
49 organizational change; and
- 50 (6) efficiency and financial benchmarking with peer cities, where
51 applicable.
- 52 (E) The city manager, city clerk or municipal court clerk overseeing the
53 department that has been assessed shall provide a response detailing any
54 objections to recommendations that the council should consider, or a
55 concurrence and timeline for execution of the recommendations.
- 56 (F) The city manager and all employees shall cooperate with the city auditor and
57 external consultant on all requirements of this section.
- 58 (G) The city auditor shall report on the status, including progress and any results,
59 of each comprehensive efficiency assessment to the audit and finance
60 committee semi-annually or as requested, and to the council annually or as
61 requested and shall conduct follow-up review of any portion of the
62 comprehensive efficiency assessment as requested by the audit and finance
63 committee.

- 64 (H) The city auditor shall notify the council if recommendations include
65 significant departmental reorganizations, reductions in force, or outsourcing
66 of City services.
- 67 (I) The city auditor shall report on any new efficiencies within the Austin City
68 Auditor's Office during any report made under Subsection (G).
- 69 (J) The city auditor shall post the plan and proposed schedule for a
70 comprehensive efficiency assessment as well as related information, results,
71 recommendations, and implementation progress on the City website.
- 72 (K) No portion of this section is intended to interfere with the consistent and
73 timely delivery of City services or to limit the authority of the city manager
74 to initiate and implement practices that increase efficiency within City
75 departments.
- 76 (L) Amendments to, or repeal of, this section may only be adopted by the
77 favorable vote of at least nine council members.

78 **PART 3.** The city auditor shall initiate the comprehensive efficiency assessment
79 program within 12 months of the adoption of this ordinance.

80 **PART 4.** Subsection (C) of City Code Section 2-3-5 (*Powers and Duties*) is amended
81 to read:

- 82 (C) The City Auditor shall communicate directly with the council audit and
83 finance committee and the council, attend council audit and finance
84 committee meetings, and regularly meet with council members.

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PART 5. This ordinance takes effect on _____, 2026.

PASSED AND APPROVED

_____ §
_____ §
_____, 2026 § _____

Kirk Watson
Mayor

APPROVED: _____
Deborah Thomas
City Attorney

ATTEST: _____
Erika Brady
City Clerk

