



City of Austin

Recommendation for Action

File #: 26-1975, **Agenda Item #:** 19.

7/23/2026

Posting Language

Authorize an amendment to a contract for continued services of an electronic visitor management system for Austin Energy with Force 5, Inc., to increase the amount by \$270,000, for a revised total contract amount not to exceed \$1,087,330. Funding: \$55,000 is available in the Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Austin Financial Services.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$55,000 is available in the Fiscal Year 2025-2026 Operating Budget of Austin Energy.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Procurement Language:

Contract Amendment.

MBE/WBE:

Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.

Prior Council Action:

April 18, 2024 - Council approved a contract for negotiation and execution of a contract for an electronic visitor management system with Force 5, Inc.

For More Information:

Direct questions regarding this Recommendation for Council Action to Austin Financial Services - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Council Committee, Boards and Commission Action:

July 20, 2026 - To be reviewed by the Electric Utility Commission.

Additional Backup Information:

This amendment is for the ongoing installation, maintenance and support of electronic logging systems via touchscreen kiosks placed at entry and exit points of Austin Energy facilities deemed as medium or high impact sites by the North American Electric Reliability Corporation Critical Infrastructure Protection (NERC CIP). This equipment automates the process for logging visitors, eliminates errors associated with manual

logging, and prevents security violations, allowing Austin Energy to maintain NERC CIP compliance.

The requested amendment will allow for the development of a dedicated testing environment, additional services and kiosks required for Phase 2 expansion of the Visitor Management System implementation.

Force 5 Inc. is the sole manufacturer of this electronic visitor management system that is specifically designed to meet utility industry compliance requirements. Without this testing environment, changes would need to be implemented directly in production, introducing risks to critical infrastructure operations and compliance obligations.

Contract Details:				
Contract Term	Length of Term	Contract Authorization	Requested Additional Authorization	Revised Total Authorization
Initial Term	5 years	\$700,000		\$700,000
Administrative Increase 1		\$76,000		\$76,000
Administrative Increase 2		\$41,330		\$41,330
Proposed Amendment			\$270,000	\$270,000
Total		\$817,330	\$270,000	\$1,087,330

Note: Contract Authorization amounts are based on the City's estimated annual usage.