



City of Austin

Recommendation for Action

File #: 25-1840, **Agenda Item #:** 29.

9/11/2025

Posting Language

Authorize a contract for public safety drug and alcohol testing services for all City departments with Capital Area Occupational Medicine dbaa St. David's Occupational Health Services, for an initial term of three years with up to two 1-year extension options in an amount not to exceed \$637,000. Funding: \$119,000 is available in the Operating Budgets of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$119,000 is available in the Fiscal Year 2025-2026 Operating Budgets of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids solicitation IFB 5000 JOG1041REBID for these services. The solicitation was issued on May 26, 2025, and closed on June 17, 2025. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's website. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=142702.

MBE/WBE:

This contract will be awarded in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

This contract will provide public safety drug and alcohol testing services for all City departments including all sworn employees of Austin Travis County Emergency Medical Services, Austin Fire Department, Austin Police Department, and Forensic Science Department.

Departments will utilize the contract for a variety of testing needs, including pre-employment screening,

random testing, reasonable suspicion cases, and post-critical incident testing. Services will be provided around the clock in accordance with the federal Department of Transportation requirements issued under the Omnibus Transportation Employee Testing Act of 1991.

The contract will replace an existing contract expiring on September 17, 2025. The requested authorization amount was determined using departmental estimates based on historical spend and anticipated future usage. The recommended contractor is the current provider for these services.

A delay in contract approval could impact the City's compliance with the U.S. Department of Transportation requirements.

Contract Details:		
Contract Term	Length of Ter	Contract Authorization
Initial Term	3 years	\$371,000
Optional Extension 1	1 year	\$131,000
Optional Extension 2	1 year	\$135,000
Total	5 years	\$637,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.