



## MEMORANDUM

**TO:** Mayor and Council

**FROM:** Rosie Truelove, Director, Housing and Planning Department 

**DATE:** February 1, 2022

**SUBJECT:** Clarification Memo for Item 20 of the February 03, 2022, City Council Agenda

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The posted item erroneously references this purchase was executed on July 30, 2021. The correct dates of this transaction are as follows. Council authorized the negotiation and execution of the purchase on January 27, 2021. The Purchase and Sale agreement was executed on February 2, 2021. The closing of the purchase occurred on August 2, 2021.