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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

1. Subsections (B) and (C) of City Code Section 2-1-24 (*Conflict of Interest and Recusal*), provide that at each meeting of a city board or commission or a committee of a board or commission, a member shall sign an attendance sheet and shall indicate that the member has no conflict of interest related to any agenda item or, if applicable, identify the agenda item number for which they have a conflict of interest; failure to sign the sheet results in the member being considered to have an unexcused absence, and the votes they cast that day, if any, will not be counted.
2. Beginning on or around September 1, 2021, members of several City boards and commissions inadvertently failed to sign the attendance sheet required at each meeting.
3. Throughout that time period, members of these boards and commissions noted from the dais if they believed they had a conflict for a particular item and recused if necessary, and such recusal was noted in the meeting minutes.
4. Waiving the signature sheet requirement for the noted time period will avoid a possible negative impact on the work that has been conducted by each board or commission.

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**PART 3.** This ordinance takes effect on \_\_\_\_\_, 2023.

**PASSED AND APPROVED**

\_\_\_\_\_, 2023 § \_\_\_\_\_  
§ \_\_\_\_\_

Kirk Watson  
Mayor

**APPROVED:** \_\_\_\_\_ **ATTEST:** \_\_\_\_\_  
Anne L. Morgan Myrna Rios  
City Attorney City Clerk